PLAINTIFF'S EXHIBIT ATI-77
PENGAD-Bayonne, N.J.

Minutes

BOARD OF GOVERNOR'S MEETING

Asbestos Textile Institute

October 9, 1969

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ASBESTOS TEXTILE INSTITUTE

BOARD OF GOVERNORS MEETING

October 9, 1969, - The CAROLINA, Pinehurst, North Carolina

Agenda:

Call to Order - 10:00 A.M. - E.A. Schuman, Chairman

Minutes of the last meeting

Financial Report - H.Q. Scowcroft, Treasurer

Annual Audit Report - E.A. Schuman

Report - Environmental Study Committee - C.L. Sheckler, Chm.

Resignation of Vice President R.P. Clark

Approval of Uniroyal's new representative on Board of Governors

Report of Nominating Committee - L.E. Moody, Chm.

Election of officers for the coming year

Appointment of Chairmen for working committees
- (a) Air Hygiene & Mfg.
- (b) Sales Promotion
- (c) Technical
- (d) Fiber Testing

Approval of A.T.I. Budget for 1970

Speaker for the February 1970 meeting (*)

Approval of locations for meetings in 1970

February 4-6,1970 - Regency Hyatt House, Atlanta,Ga. (Firm)
June 10-12, 1970 - Balmoral Hotel, Thetford Mines, Quebec (Firm)
October 7-9, 1970 - Statler Hilton Inn, Williamsburg, Va. (Firm)

Suggestions for location of meetings in 1971

February - Charlotte,N.C. or Atlanta,Ga.
June 1971 - Cherry Hill,N.J. or the new Holiday Inn,Phila.Pa.
October - Somewhere in mountains of Penna.,Va.,West Va.,or Vt.

For February, 1972 - The new Disneyland, Orlando, Fla.

Other business

Adjournment

(*) By rotation it is H.K.Porter Company's turn to sponsor a speaker.

Minutes - BOARD OF GOVERNOR'S MEETING - October 9,1969

The CAROLINA, Pinehurst, North Carolina



In attendance:

E.A. Schuman - Johns-Manville Corporation
J.L. Rainey - American Asbestos Textile Corp.
M.S. Scowcroft - Raybestos-Manhattan,Inc.
S.R. Zimmerman,Jr. " " " (Guest)
L.E. Moody - H.K. Porter Company,Inc.
A. Kuzmuk - Garlock Inc. (Alternate for G.P. Wiess)
J.K. Whittaker - Nicolet Industries,Inc.
E.A. Morris - Uniroyal,Inc.
C.L. Sheckler - Johns-Manville Corp. (Guest)
H.C. Roosevelt (Legal Counsel) - Cadwalader,Wickersham & Taft
H.E. Sunbury - Secretary

***** Minutes *****

1. Mr. E.A. Schuman, Chairman, called the meeting to order at 10:00AM noting that all Regular Members were represented.

2. The minutes of the last meeting were presented for reading. Motion by Mr.Rainey that reading be omitted,seconded by Mr. Moody.So voted.

3. The Chairman stated that he had received a letter from Mr. R.P. Clark, Uniroyal,Inc., dated September 8, 1969, tendering his resignation as a member of the Board of Governors, also as Vice President of the Institute and the committees on which he served, to be effective as of Sept.1st,1969. His resignation, he explained, was due to a realignment of his duties at Uniroyal,Inc., because of which he would no longer be associated with their asbestos products.

Mr. Rainey moved that the resignation be accepted with deep regret. His motion was seconded by Mr. Moody. So voted.

Chairman Schuman said that he had been advised by Uniroyal that Mr. E.A. Morris would be their new representative on the Board of Governors, and welcomed Mr. Morris to the meeting.

Also welcomed to the meeting was Mr. J.K. Whittaker, representing our new Regular Member, Nicolet Industries,Inc.

4. The Financial Report was presented by Treasurer Scowcroft, who stated that the Annual Audit had been made by Mr. C.L. Briggs,Jr., of Raybestos-Manhattan,Inc. President Schuman reported that he had been advised by Mr. Briggs that the statement dated Sept.9,1969 "presents fairly the position of the Institute as of that date". Mr. Whittaker moved that report be accepted, motion seconded by Mr. Rainey, and so voted unanimously. The Report and a copy of Mr. Briggs's letter are attached to these minutes.

5. Mr. L.E. Moody, Chairman of the Nominating Committee, presented his committee's recommedations for committee chairmen to replace the

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chairmen who are now completing their normal two-year terms:

Air Hygiene & Mfg. Committee - H. Fleming, Uniroyal,Inc.
Technical Committee - S.G. Dixit, Garlock Inc.
Sales Promotion Committee - R.E. Carpenter, Garlock Inc.
Fiber Testing Committee - D.E. Childers, H.K. Porter Company,Inc.

Regarding nominations for officers to serve for the coming year, L.E. Moody pointed out that the President and Treasurer had another year remaining of the usual two-year term of office, and this left only one vacancy, that of the Vice President, to be filled due to the resignation of Mr. Clark. Mr. Scowcroft suggested that Mr. Mood be nominated for this office.

Mr. Rainey moved that (1) the recommendations of the nominating committee for committee chairmen be approved by the Board; (2) that Mr.Schuman (President) and Mr. Scowcroft (Treasurer) be re-elected to serve for another year; and (3) that Mr. L.E. Moody be elected t the office of Vice President. This motion was seconded by Mr. Morri and approval was voted unanimously.

6. Treasurer Scowcroft presented the Budget for the coming year in the amount of $11,017.00, and moved that it be approved. Mr. Rainey seconded this motion, and approval was unanimous. The Budget figure are attached to these minutes.

7. Speaker for the next meeting, Feb. 6, 1970, is responsibility of H.K. Porter Company (by rotation) and Mr. Moody agreed they would try to supply a suitable speaker.

8. Approval was given to locations for ATI meetings in 1970:-
February 4-6, 1970 - Regency Hyatt House, Atlanta,Ga.
June 10-12, 1970 - Balmoral Hotel, Thetford Mines,Quebec
October 7-9, 1970 - Statler Hilton Inn, Williamsburg,Va.

9. Tentative approval was given to meetings in 1971:-
February 3-5, 1971 - Charlotte,N.C.
June 2-4, 1971 - Cherry Hill, N.J.
October 6-8, 1971 Savannah, Ga.

10. Suggestions for meeting locations in 1972 were:-
February 2-4, 1972 - Florida (West Coast)
June 7-9, 1972 - Seaview Country Club, Absecon,N.J.
October 4-6, 1972 - The Equinox, Manchester, Vt.

Also, it was suggested that a return visit to Pinehurst,N.C. in October of 1973 would be desirable.

11. Mr. Scowcroft suggested that the name of the "Sales Promotion committee should be changed to more properly denote its broad ran of interests in such matters as public relations, new products, legislation affecting our industry, etc. Mr. Moody said that he would recommend that all reference to "Sales" be omitted in selec a new name for the committee. Mr. Rainey moved that the title "Sales Promotion" be eliminated , and that it be left to the memb

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Mr. Moody seconded this motion, and it was voted approval unanimously. The Secretary will advise the incoming chairman of this action, and ask him to take the initiative in recommending a new name for the committee.

12. Mr. S.R. Zimmerman, Jr., showed a series of three advertisements prepared by the Asbestos Information Committee, 10 Hardour St., London, England. These ads, to be published under the caption "WHO NEEDS ASBESTOS" will appear in certain trade papers beginning in November 1969. Mr. Zimmerman commented favorably on the makeup of the ads and felt it was a constructive effort to acquaint the public with the importance of asbestos products in today's world.

13. Mr. C.L. Sheckler, Chairman of the Environmental Study Committee, reviewed for the benefit of the Board several developments that have taken place since the last meeting. He again stressed that his committee acts only in an advisory capacity. The highlights of his remarks, (unedited by Mr. Sheckler) follow:-

Confidential Information is that the U.S.P.H. Service is preparing a Position Paper on health aspects of asbestos, and Mr. Sheckler has reviewed a draft of same. USPHS gives opinion that asbestos hazard can be controlled except for mesothelima. Question of what Threshold Value should be established for asbestos reviewed. British Standards of number of fibers per cc (2 or 12 fibers per cc have been suggested)- compromise may be 6 fibers per cc which means one million particles per cubic foot. Does not know when USPHS paper will be published but thinks in about six months, possibly. In his opinion the asbestos industry should be defended by an association rather than by an individual company.
Mr. Sheckler met recently with Dr. Selikoff, also representatives of respiratory safety equipment manufacturers, and representatives of the U.S. Bureau of Mines. An improved protective respiratory device has been developed but it will not be marketed until, or unless, it is approved by the U.S. Bureau of Mines. This might be next July - however the Bureau of Mines will not give specific approval for asbestos dust- but rather for silicates(?) which in Mr. Sheckler's view would be acceptable. He pointed out that the plant should have a respirator maintenance program, meaning a clean filter every day. This is more of a problem on construction jobs than for in-plant workers. Several companies have prototypes of respirators, including J/M, awaiting U.S. Bureau of Mines approval.

In respect to the Navy's search for a substitute for asbestos cloth as well as other asbestos products, Mr. Sheckler is under the opinion that the Navy does not necessarily want non-asbestos products, but elimination of dust is their primary objective.

Commenting on legislation - present and pending - Mr. Sheckler mentioned that compensation cases were not decreasing - quite the contrary in fact!
Examination of the employees in J/M's Marshville, N.C. plant is presently underway by the U.S.P.H. Service, and acceptance of the employees there has been excellent.

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Mr. Sheckler raised the question of whether it would be desirable to have Dr. Selikoff as the Guest Speaker at an A.T.I. meeting. Mr. Rainey felt that we should defer it as timing was not right. It was the concensus of the Board that any invitation to Dr. Selikoff should be deferred. Also that if, and when, invited to speak that Dr. Selikoff agree there would be no publicity release in connection with his talk at the Institute meeting,

The question of preparing a Position Paper on asbestos was discussed. Mr. Rainey thought that the restructured former Sales Promotion Committee might undertake it. Mr. Sheckler offered to help but not to accept responsibility for the undertaking. The Position Paper, or booklet, would be for the benefit of customers, and by means of it all companies would be in a position to advise their clients, customers, and the general public, of the many uses of and recommended procedures for the safe handling of asbestos textile products.

All agreed that such a booklet would be most desirable. Mr. Sheckler showed a booklet put out by NIMA (National Insulation Mfgrs. Assoc.) saying that the format was excellent, and that a booklet on asbestos textiles might be modeled along the same lines. It was agreed that the idea of a booklet, or Position Paper, on asbestos textiles should be pursued at a subsequent meeting.

14. There being no further business to come before the meeting it was voted to adjourn.

Respectfully submitted,

H.E. Sunbury

H.E. Sunbury
Secretary

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Report of Funds — September 9, 1969

Balance on Hand at last report (May 8, 1969)

General Fund -	$ 4512.64	
Savings Fund	19683.91	
Petty Cash Fund	17.21	
		$24213.76

Receipts

To Savings Fund (Interest - 4 mos.)	300.00 (Est.)	
To General Fund (Initiation Fee & Dues)	750.00	
To General Fund (Book Sales)	54.90	
		1104.90
Total on Hand and Received		$25318.66

Disbursements

Legal Retainer (3 mos. ending 6/30/69)	750.00	
Legal Expenses (3 mos. " " 6/30/69	127.44	
Secretary's salary (4 mos.)	476.00	
F.I.C.A. Tax (2nd Qtr.-1969)	36.00	
Secretary's travel expense	110.72	
Office rent (4 mos.)	300.00	
A.T.I. Meeting expense (June 18-20,1969)	707.58	
Printing & Office Supplies	115.36	
Telephone (4 mos.)	127.31	
Stenographic	32.00	
Dues (Industrial Hygiene Foundation)	100.00	
Fire Insurance (Office contents-3 yrs.)	31.40	
Revision of ASTM Specs.	38.01	
Advertisement - Asbestos Mag.50th Anniver'y	40.00	
Flowers	24.30	
Petty Cash (Vouchers 412-424 inclusive)	56.65	
Total Disbursements		3072.77
Balance on Hand as of September 9, 1969		$22245.89

Funds

General Fund (Bank statement of 9/9/69)	$ 2218.63	
Savings Fund	19983.91 (*)	
Petty Cash Fund	43.35	
Total Funds		$ 22245.89

Assets as of Sept.9, 1969

General Fund	$ 2218.63	
Savings Fund	19983.91	
Petty Cash Fund	43.35	
Accts Receivable (Book Sales)	16.21	
Postage On Hand	5.60	
Furniture & Equipment (Nominal Value)	1.00	
Total-Assets ...		$ 22268.70
Liabilities - Accts Payable as of 9/9/69		13.14
Net Worth		$ 22255.56

(*) Includes $575.00 estimated interest for period beginning January 1st,1969 and ending August 31st,1969

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RAYBESTOS-MANHATTAN, INC.

United States Asbestos Division

Manheim, Pa. 17545

October 2, 1969

Mr. E. A. Schuman
Johns-Manville Corporation
22 East 40th Street
New York, New York 10016

Subject: Audit of A.T.I. Books

Dear Mr. Schuman:

I have examined the report of funds, assets, liabilities and net worth for the Asbestos Textile Institute for the 12 month period ending September 9, 1969.

Bank balances as shown on the report were reconciled with bank records.

In my opinion, the attached statement dated September 9, 1969, presents fairly the position of the Asbestos Textile Institute as of that date.

The results of the operations for the 12 month period ended September 9th have been examined by review of the check register and other reports as presented which conform with generally accepted accounting practices.

All records have been returned to Mr. H. E. Sunbury under separate cover.

Sincerely,

C. W. Briggs, Jr.

cs

cc: Mr. M. Q. Scowcroft
Raybestos-Manhattan, Inc.
P. O. Box 9140
Bridgeport, Conn. 06603

Mr. H. E. Sunbury
Asbestos Textile Institute
P.O. Box 239, 75 Center St.
Paupton Lakes, N. J. 07442

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ASBESTOS TEXTILE INSTITUTE
BUDGET FOR 1970

Item	1969 Budget	Disbursements 12 Months ending 9/9/69	Proposed Budget for 1970
Secretary's salary (net)	$1426.50	$ 1430.00	$ 1428.00
F.I.C.A. Tax	147.00	138.00	144.00
Secretary's travel expense	500.00	536.20	500.00
Office Rent	900.00	900.00	900.00
Legal letainer	3000.00	2500.00	3000.00
Legal expense (Travel,etc.)	500.00	780.03	600.00
Accountant (Caruso)	300.00	300.00	300.00
Meeting expense (3 mtgs.)	2700.00	2366.39	2700.00
ASTM and IHF Dues	135.00	235.00	35.00
Office expense	1300.00	835.00	1000.00
Revision of ASTM Specs.	200.00	38.01	100.00
Insurance on B.& L.equipment	110.00	113.00	110.00
Incidentals(Gifts,Flowers,etc)	200.00	222.80	200.00
Fire insurance(Office contents)	---	31.40	----
A.T.I. 25th Anniversary exp.	500.00	----	----
Totals	$ 11918.50	$ 10425.83	$ 11017.00

Source of Funds to meet 1970 Budget

Dues, Class "A" members ---- 5 @ $1000.00	$	5000.00
Dues, Class "B" members ---- 2 @ 500.00		1000.00
Dues, Class "C" members ---- 4 @ 500.00		2000.00
Dues, Class "D" members ---- 4 @ 250.00		1000.00
Book sales to non-members ($156.00 in last 12 months)		150.00
Interest on Savings Fund (Estimated)		700.00
By transfer from Savings Fund		1167.00
Total	$	11017.00

Breakdown of Office Expense
(12 months ending 9/9/69)

Printing & Office Supplies	$ 259.01
Stenographic Help	32.00
Telephone (12 months)	314.22
Petty Cash (Stamps,etc.)	229.77
Total	$ 835.00

Prepared by: H.J. Sunbury
Asst. Treasurer

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ASBESTOS TEXTILE INSTITUTE

Record of Committee Chairmanships
(Ten year period 1960 - 1969 inclusive)

Year	Air Hygiene & Mfg. Committee	Sales Promotion Committee	Technical Committee	Fiber Testing Committee
1960	R.J.Smith(R/M)	E.A.Schuman(J/M)	D.F.Quealy(A/A)	I.Barnett(J/M)
1961	R.J.Smith(R/M)	E.A.Schuman(J/M)	D.F.Quealy(A/A)	I.Barnett(J/M)
1962	J.L.Mitchell(H&P)	S.J.Peele(Uni.)	J.L.Tucker(J/M)	I.Barnett(J/M)
1963	J.L.Mitchell(H&P)	J.T.Griffis(H&P)	J.L.Tucker(J/M)	I.Barnett(J/M)
1964	L.C.Williams(R/M)	J.M.Christenbury (A/A)	Wm.Haaskant(A/A)	I.Barnett(J/M)
1965	L.C.Williams(R/M)	J.M.Christenbury (A/A)	Wm.Haaskant(A/A)	I.Barnett(J/M)
1966	W.C.Atkinson(J/M)	W.S.Hough (J/M)	J.D.McCluer(H&P)	J.Wronski(R/M)
1967	W.C.Atkinson(J/M)	W.S.Hough (J/M)	J.D.McCluer(H&P)	J.Wronski(R/M)
1968	H.H.Walter(A/A)	H.Q.Scowcroft (R/M)	J.M.Hawkins(R/M)	G.F.A.Brink (Asb.Corp.)
1969	H.H.Walter(A/A)	H.Q.Scowcroft (R/M)	J.M.Hawkins(R/M)	G.F.A.Brink (Asb.Corp.)

Company Participation
(For ten year period 1960 - 1969 inclusive)

Johns-Manville has supplied ----------	14	chairmanship years	(35.0%)
Raybestos-Manhattan has supplied -------	10	" "	(25.0%)
American Asbestos Textile has supplied -	8	" "	(20.0%)
H.K. Porter Company has supplied -------	5	" "	(12.5%)
Asbestos Corporation has supplied ------	2	" "	(5.0%)
Uniroyal has supplied -----------------	1	" "	(2.5%)
Garlock,Inc. has supplied -------------	0	" "	(0.0%)
Total	40	" "	100.0%

H.E.S. 9/30/69

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