...TES of the Meeti... of ... ...rd of Governors of ... ... Textile Institute held December 195... at Philadelphia, Pa.

PLAINTIFF'S EXHIBIT ATI-121

IN ATTENDANCE:

F. J. Walsh, President
JOHNS-MANVILLE CORP.

ASTER-HALL MFG. CO.
J. C. Schoepf

KELSEY & HATTISON CO.
A. E. Whitfield

RAYBESTOS-MANHATTAN, INC.
J. A. Bettes

SOUTHERN ASBESTOS CO.
C. S. Fabel

UNION ASBESTOS & RUBBER CO.
J. F. Corcoran

CADWALADER, WICKERSHAM & TAFT
H. I. Ruddock

ASBESTOS TEXTILE INSTITUTE
H. C. Shaw

1. The meeting was called to order by the President and recognition was extended to Mr. J. A. Bettes, in attendance representing G. W. Marshall, and Mr. A. Whitfield, in attendance representing D. W. Widmayer.

2. The first subjects for consideration at this meeting were the reports by the Chairmen of the active committees of the Institute, covering the work of these groups during the past quarter and in the meetings held on this date.

a) The first report was presented by H. H. Jackson, Chairman of the Air ...giene Committee, who reviewed the several projects presently under con... eration by this committee and recounted the results of the discussions held during the course of the meetings held earlier on this date. The full report covering the activities of this committee is attached as a part of minutes of the General meeting.

b) The Technical Committee report was presented by J. D. McCluer, Chairman of the Technical Committee, and the work of this committee in session on this date was reviewed in detail. During a part of this meeting, the Sales Promotion Committee met jointly with the Technical Committee to consider problems of mutual interest related to Federal Specification revisions and the results of these joint considerations were discussed. The full report of these committee activities are included as a part of the minutes of the General meeting.



ATI-000121_0001

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Following the committee reports the business session of the Board of Governors was opened. As the first order of business the President called for the reading of the Minutes of the last meeting of this Board. Upon a motion by G. S. Fabel, seconded by J. A. Bettes and unanimously approved, it was agreed that "since all members were in possession of the Minutes under consideration and were familiar with the transactions therein set forth, the reading at this time should be omitted and the minutes be approved as distributed".

4. The report of the Treasurer was the next subject presented for consideration. The Treasurer's report was drafted by the auditor, Mr. S. C. Gahan and the Asst. Treasurer, H. C. Shaw, was presented for review. The report as issued was approved and it was recommended that the full report be presented to the General meeting for acceptance.

Also included as a part of the Treasurer's report for this meeting was a report covering "Considerations for the Budget Committee" as drafted by the Assistant Treasurer. It is customary that a budget committee, composed of members of the Board of Governors, hold a meeting prior to the meeting of the Board of Governors for consideration of the budget requirements for the Institute for the following year and that a report of this committee be presented at the fourth annual meeting of each year for consideration by the Board of Governors. However, in view of the short period of time between the third and fourth quarterly meetings this year, it was deemed advisable to have the entire Board of Governors membership serve as the Budget Committee and act upon a report proposed by the Assistant Treasurer.

The report titled "Budget Considerations for 1955" served as the basis for discussions in these matters and is attached as a part of the Minutes of the Board of Governors. Following a full discussion of the report it was moved by G. S. Fabel, seconded by J. C. Schor and unanimously agreed that the "Proposed Budget" as set forth in the r ort, totalling $21,500.0 be approved. The Secretary was directed to so advise the accountant of this action and further direct that the necessary assessments be issued to the members and associate members to meet this budget.

5. The Secretary's report was presented by the Secretary and a copy of this report is attached as a part of the Minutes of the General meeting.

In the discussion pertaining to that part of the report related to the quotations on the Abradaflex it was moved by G. S. Fabel, seconded by J. A. Bettes and unanimously agreed that a new machine should be purchased for the research laboratory, such a machine being provided with the accessory dust collector chamber and the elevated temperature oven. Upon procurement of the new machine the laboratory will provide complimentary services to the members of the Institute in accordance with an acceptable schedule. Non-members of the Institute may also have test work carried out in our laboratory at a fixed charge per test. The complimentary schedule and the fixed charges to be made are to be established by the Fellow and submitted to the Board of Governors for consideration at the next meeting and to contain adequate safeguards to prevent the volume of testing from interfering with the research activities of the Fellow.

The Secretary also reported that two visual aid displays are presentl

that Franklin and Marshall College, Lancaster, , would possibly accept a display for exhibition. This suggestion is to be followed up by the Secret

6. The next subjects introduced for consideration at this meeting related to matters of old business.

Traffic Committee. During the course of the last General meeting there was a suggestion introduced regarding the advisability of activating a traffic committee within the organization of the Institute. In an effort to explore the possible need for such a group, the Secretary directed correspondence to each member of the Board of Governors in an effort to obtain opinions for consideration at this meeting. The consensus of the opinions rendered indicated that the formation of such a committee would not serve any useful purpose for the Institute. It was suggested by President Wakefield that when and if specific problems related to this subject arise the traffic authorities within the several member companies might be called upon for consultation and further volunteered the services of Mr. Scully, Johns-Manville Corp, for such service should such an occasion arise. It was unanimously agreed that the formal formation of such a group as an organ of the Institute should not be conducted.

New Members. At the last meeting of the Institute, Mr. R. E. Cryer indicated that Cape Asbestos Company Ltd., the parent organization of North American Asbestos Corporation, would probably apply for associate membership in the Institute in the near future. Since that time further word was received from Mr. Cryer and in his letter dated November 22, 1954 to Mr. Widmayer, formal application for associate membership by Cape Asbestos Company Ltd., was presented. A copy of this letter is attached as a part of the minutes of this meeting. Following due consideration of this application it was unanimously agreed that this application be approved, effective January 1, 1955.

Asbestos Display, Dept. of Commerce. At the last meeting of the Institute Mr. H. B. Sharpe suggested the possibilities of placing our Visual Aid Display on exhibit in the Commerce Building. During the ensuing month further activity has been promoted along these lines and there is presently a movement under way toward the placement of an extensive asbestos display at this location, such a display to set forth all forms of asbestos product on an industry-wide basis. The Visual Aid Display of the Institute would part of the overall exhibit.

Mr. C. C. Kelsey, Secretary-Manager, Asbestos-Cement Products Associa is presently organizing this exhibit and further developments are expected the near future.

7. Subjects of new business were next introduced for consideration.

New Members. During the past quarter, inquiry was received from Montero, S. A., Industria Del Amianto Y Caucho, Bilboa, Spain, seeking information regarding the possibility of attaining associate membership in the Institute.

In view of the lack of sufficient information regarding the qualifications of this applicant, action was deferred until such matters were

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ACL Doc 21129 · Page 3 of 7 asbestosclaims.law/library/21129/3

Guest Speakers. In an effort to further extend the activity and scope of the Institute, there was a discussion relative to the advisability of providing guest speakers for some of the General meetings. Consideration was given to the possibility of holding the next meeting in Washington at which time a notable figure in government might be invited to speak to the group. However, in view of the short time available for scheduling such a meeting it was felt inadvisable and the matter will be given further consideration for some later date.

There being no further business to come before this meeting, it was moved by G. S. Febel, seconded by J. G. Schoepf and unanimously agreed that the meeting be adjourned.

Myril C. Shaw,
Secretary

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ACL Doc 21129 · Page 4 of 7 asbestosclaims.law/library/21129/4

Budget Considerations for 1955

	Budget 1954	Expenditures 1954	Proposed Budget 1955
GENERAL FUND:			
Secretary's Salary	$ 3,045.00	$ 2,861.65 (3,055.00)	$ 3,020.00
Secretary's Travel	300.00	281.54	300.00
Office Expense	800.00	860.77	1,000.00
Legal Expense	2,000.00	1,500.00 (2,000.00)	2,000.00
Legal Travel	100.00	76.13	100.00
Audit Expense	250.00	222.00	250.00
Meeting Expense	1,500.00	1,657.51	1,600.00
Visual Aid Expense	300.00	174.72	300.00
Incidental	100.00		430.00
	$ 8,395.00	$ 7,634.32 (8,327.67)	$ 9,000.00
FELLOWSHIP FUND:			
Fellowship Grant	$ 2,500.00	$ 2,500.00	$ 2,500.00
Fellow Salary	2,267.00	1,517.00 (2,267.00)	9,064.00
Incidental			936.00
	$12,000.00	$ 4,017.00 (4,767.00)	$12,500.00
		TOTAL BUDGET	$21,500.00

ASSESSMENT INFORMATION:

General Fund - $ 1,000.00 Minimum (Regular Members)
250.00 " (Associate Members)

7 Regular Members @ $ 1,000.00 - $ 7,000.00
9 Associate Members @ $ 250.00 - 2,250.00
$ 9,250.00

Fellowship Fund - $ 500.00 Minimum (Regular Members)
250.00 " (Associate Members)

7 Regular Members @ $ 500.00 - $ 3,500.00
9 Associate Members @ 250.00 - 2,250.00
$ 5,750.00

ATI-000121_0005

Asbestos Textile Institute document ATI-121: Asbestos Textile Institute Board of Governors Minutes, December 195...
Published by AsbestosClaims.Law
ACL Doc 21129 · Page 5 of 7
asbestosclaims.law/library/21129/5

Fellowship Expenses - 1946 - 1954

1946	-	$ 7,500.00	
1947	-	7,500.00	
1948	-	7,500.00	
1949	-	7,500.00	
1950	-	8,500.00	
1951	-	8,500.00	
1952	-	9,850.00	
1953	-	11,475.00	
1954	-	4,017.00	(Rutgers asked $13,630.00) (Not renewed)
1955	-	12,500.00	(Proposed)

NORTH AMERICAN ASBESTOS CORPORATION
Board of Trade Building
Chicago 4, Ill.

U. S. Subsidiary, The Cape Asbestos Company Limited, London

November 22, 1954

Mr. D. W. Widmayer, President
Asbestos Textile Institute
c/o Keasbey & Mattison Co.
Ambler, Pa.

Dear Mr. Widmayer:

I recently returned from England and while there discussed with Cape Asbestos Company Ltd. our parent organization, the possibilities of associate membership in the Asbestos Textile Institute, in line with your kind invitation of September 1st.

It has been decided that we would like very much to become associate members of the Institute, and feel that such membership should be in the name of The Cape Asbestos Company Ltd. However, the writer would be designated as the representative for attending meetings, etc.

If this arrangement seems satisfactory to you, I suggest you address Mr. Rupert Riley, The Cape Asbestos Company Ltd. 114-116 Park Street, London, W. 1 sending him any application forms or other information necessary for him to make formal application for associate membership, also advising the membership fee, terms of payment etc. I have discussed the subject in detail with Mr. Riley and I believe he will respond promptly on hearing from you.

Thank you again for your invitation, and looking forward to being associated with the Institute, I am,

Sincerely yours,

North American Asbestos Corporation

R. E. Cryor

President

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ACL Doc 21129 · Page 7 of 7 asbestosclaims.law/library/21129/7