PLAINTIFF'S EXHIBIT
ATI-169

ASBESTOS TEXTILE INSTITUTE

School of Ceramics • Rutgers University
New Brunswick, N. J.

Myril C. Shaw, *Secretary*

February 10, 1954

MEMORANDUM No. 195

FAGAN 10

TO: All Member Companies

SUBJECT: Preliminary Notice of the next General Meeting of the

ASBESTOS TEXTILE INSTITUTE

Date---Thursday, March 11, 1954
Place--Essex House, New York, N. Y.
Time---General Meeting--9:30 A.M.

1. This will be the first meeting of the year 1954. There are many important subjects to be presented for consideration at this time and it is hoped that there may be a good attendance so that proper action may be taken. Meetings of the Technical Committee, Air Hygiene Committee and the Sales Promotion Committee have been tentatively scheduled for Wednesday, March 10th, and further details regarding these sessions will be forwarded in the near future.

2. The enclosed post card is for your convenience in advising the Secretary regarding your attendance at this meeting.

3. Those individuals desiring room reservations at the Essex House for the nights of Wednesday, March 10th and/or Thursday, March 11th should also note their requirements on the post card and return it at the earliest possible date.

Myril C. Shaw,
Secretary
Asbestos Textile Institute

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OFFICERS

President ..... D. W. Widmayer
Vice President ..... F. J. Wakem
Treasurer ..... A. J. Scanlan
Secretary ..... M. C. Shaw

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BOARD OF GOVERNORS

D. W. Widmayer

J. F. Corcoran
G. S. Fabel
G. W. Marshall
A. J. Scanlan
J. G. Schoepf
F. J. Wakem

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LEGAL COUNSEL

M. I. Ruddock
Cadwalader, Wickersham & Taft

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COMMITTEES

Sales Promotion:
- A. E. Whitfield, Chair.
- J. A. Bettes
- A. R. Byrnes
- S. V. Dillon
- G. J. Harris
- A. J. Scanlan
- J. G. Schoepf

Air Hygiene:
- H. M. Jackson, Chair.
- J. D. Beatty
- D. L. Holmes
- B. W. Luttenberger
- G. A. Novak
- T. G. Schmidt
- R. B. Smith
- J. W. Weber

Technical:
- J. D. McCluer, Chair.
- D. V. Asten
- E. C. Cutler
- C. R. Frederick
- M. S. Maier
- M. W. Oliver
- A. W. Summers
- J. L. Tucker

Fiber Procurement:
- G. S. Fabel, Chair.
- J. F. Corcoran
- A. W. G. Gibb
- J. A. Marcotte
- G. W. Marshall
- A. J. Scanlan
- J. G. Schoepf

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MEETING SCHEDULE

Wednesday, March 10, 1954:

Committee Meetings:

Joint Committee Meeting -- 9:30 A.M. - 10:30 A.M.
(Secretary's Suite)
Technical -- Sales Promotion -- Air Hygiene

Technical Committee -- 10:30 A.M. - 5:00 P.M.
(Pine Suite)

Air Hygiene Committee -- 10:30 A.M. - 5:00 P.M.
(Park Suite)

Sales Promotion Committee - 10:30 A.M. - 5:00 P.M.
(Secretary's Suite)

Board of Governors:

Meeting -- 5:30 P.M. -- (Secretary's Suite)

Thursday, March 11, 1954:

General Meeting -- 9:30 A.M. -- (The Garden)

Luncheon -- 12:30 P.M.

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GENERAL MEETING AGENDA

Call to Order by the President -- 9:30 A.M.
Minutes of Last Meeting
Treasurer's Report
Secretary's Report
Legal Counsel Report
Committee Reports:
- Air Hygiene -- H. M. Jackson
- Sales Promotion - A. E. Whitfield
- Fellowship Report - M. C. Shaw
- Technical - J. D. McCluer
- Fiber - G. S. Fabel

Sub-Committee Reports:
- Fellowship Reports:
  - J. A. Bettes, C. R. Frederick, J. W. Weber
- Theatre Curtains
  - G. J. Harris, J. L. Tucker

Old Business
New Business
Adjournment

Luncheon

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