PLAINTIFF'S EXHIBIT

ATI-190

MINUTES of the Meeting of the Board of Governors of the Asbestos Textile Institute held December 7, 1955 at the Essex House, New York, N. Y.

IN ATTENDANCE:

F. J. Wakem, President
JOHNS-MANVILLE CORP.

AMERICAN ASBESTOS TEXTILE CORP.
A. J. Scanlan

ASTEN-HILL MANUFACTURING CO.
J. G. Scheopf

KEASBEY & MATTISON CO.
D. W. Widmayer

RAYBESTOS-MANHATTAN, INC.
J. A. Bettes

SOUTHERN ASBESTOS CO.
G. S. Fabel

CADWALADER, WICKERSHAM & TAFT
H. I. Ruddock

ASBESTOS TEXTILE INSTITUTE
M. C. Shaw

1. President Wakem called the meeting to order and recognized Mr. J. A. Bettes as the authorized representative of Raybestos-Manhattan, Inc., in the absence of G. W. Marshall, Jr.

2. The first subjects to be considered were the reports of the committee chairmen covering the activities of the several committees since the last meeting.

The first report was presented by D. R. Holmes, Chairman of the Air Hygiene Committee. Mr. Holmes set forth the plans and objectives of this committee for the ensuing year as they were determined in the meeting held on this date. The problems of immediate interest are related to fiber dust reduction and elimination in the processing of asbestos for textile purposes. Attention will, therefore, be directed along these lines with a somewhat lesser emphasis being placed on the purely medical aspects of the problems involved. The specific intentions of the committee are included in the formal report which was delivered at the General meeting and is attached as a part of the minutes of that meeting.

The second report was presented by N. W. Oliver, Chairman of the Technical Committee. Mr. Oliver reviewed the work of the Technical Committee which was considered during the meeting held earlier on this date. The many activities of this committee were discussed and the formal report covering this work as delivered at the General meeting is attached as a part of the minutes of that meeting.

The third report was presented by J. T. Griffis, Chairman of the Sales Promotion Committee. Mr. Griffis discussed the many subjects which were considered by this committee which met earlier on this date. Matters of an educational and promotional character included discussions related to the Visual Aid Displays and to the new display which is presently under consideration. Problems of the industry in connection with various specification requirements were also reviewed. Also, at the last meeting of the Institute,



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note was made of the fact that a certain ironing board cover manufacturer is marketing a cover containing an insignificant amount of asbestos yet advertising it in such a way as to imply that it may be an asbestos cover. This committee was instructed to investigate this matter and to make the necessary recommendations for its correction. Such a study was made and the findings and recommendations are set forth in the formal report by Mr. Griffis. In connection with this matter, it was moved by Mr. Widmayer, seconded by Mr. Fabel and unanimously agreed upon by the Board of Governors that Mr. Ruddock, using the information developed by this committee should proceed to prepare the necessary data for presentation to the Federal Trade Commission seeking a correction of the apparently false and misleading sales practices here revealed. The formal report covering the activities of this committee was delivered at the General meeting and is attached as a part of the minutes of that meeting.

3. Following the committee reports the regular business session of the Board of Governors was called to order. The minutes of the last meeting of the Board were presented for reading, however, since all members had received copies of these minutes and were familiar with the actions there taken, it was moved by Mr. Bettes, seconded by Mr. Widmayer and unanimously agreed that the reading be omitted.

4. The Treasurer's report was presented by Mr. J. G. Schoepf. Following a full discussion of this report it was moved by G. S. Fabel, seconded by A. J. Scanlan and unanimously agreed that the report be approved and recommended for approval at the General meeting. In addition to the Treasurer's report, Mr. Schoepf submitted the report for the Budget committee, of which he was chairman. Serving with Mr. Schoepf on this committee were Mr. A. J. Scanlan and Mr. G. W. Marshall, Jr. The report consisted of an accounting of the expenditures incurred in the operation of the Institute during 1955 and with this data, the contemplated expenditures and budget for 1956 were developed. The following tabulation summarizes this report and sets forth the budget as recommended by the Board of Governors.

Considerations for 1956 Budget

| | Budget 1955 | Expenditures to 11-22-55 | Approved Budget 1956 |
|---|---|---|---|
| GENERAL FUND: | | | |
| Secretary's Salary | $ 3,020.00 | $ 2,480.61 | $ 3,117.75 |
| Secretary's Travel | 300.00 | 184.53 | 200.00 |
| Office Expense | 1,000.00 | 1,126.90 | 1,100.00 |
| Legal Expense | 2,000.00 | 1,500.00 | 2,000.00 |
| Legal Travel | 100.00 | 99.54 | 125.00 |
| Audit Expense | 250.00 | 309.45 | 315.00 |
| Meeting Expense | 1,600.00 | 1,590.81 (1) | 1,600.00 |
| Visual Aid Expense | 300.00 | 92.03 | 42.25 |
| Incidentals | 430.00 | 440.85 (2) | ----- |
| | $ 9,000.00 | $ 7,824.72 | $ 8,500.00 |

(1) Four meetings

(2) Bond Expense $ 125.00
Pa. Unemp. Tax 162.00
Phila. Wage Tax 153.85 440.85



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| | Budget 1955 | Expenditures to 11-22-55 | Approved Budget 1956 |
|---|---|---|---|
| GENERAL FUND | $ 9,000.00 | $ 7,824.72 | $ 8,500.00 |
| FELLOWSHIP FUND: | | | |
| Fellowship Grant | $ 2,500.00 | $ 2,500.00 | $ 3,000.00 |
| Fellow Salary | 9,064.00 | 7,331.31 | 9,600.00 |
| Laboratory Assistance | ------- | 82.50 | 600.00 |
| Incidentals | 936.00 | ------ | 200.00 |
| | $ 12,500.00 | | $ 13,400.00 |
| TOTAL BUDGET | $ 21,500.00 | | $ 21,900.00 |

The total budget proposed for 1956 is in the amount of $21,900.00 with $8,500.00 consigned to the General Fund Account and $13,400.00 consigned to the Fellowship Fund. Under the Fellowship, the Fellowship Grant to Phila. Textile Institute was increased from $2,500.00 to $3,000.00 per year and the Fellow's Salary was increased from $9,000.00 to $9,600.00.

It was recommended and a motion placed before the Board of Governors by Mr. J. G. Schoepf that an additional 10% of the over-all operating budget be added to the assessments, the purpose being to provide a contingency fund which would be activated only in case of an emergency and would serve to set up a reserve fund for future disposition. This motion was seconded by A. J. Scanlan. The roll call on this motion showed two affirmative votes and four negative votes. The motion was defeated.

Action on the proposed budget in the amount of $21,900.00 was then called for by President Wakem. Mr. G. S. Fabel moved that the budget be approved, Mr. J. A. Bettes seconded this motion and the vote of the Board gave unanimous approval to this action.

5. President Wakem presented a letter received from Mr. W. H. Fehrs, Union Asbestos & Rubber Company, wherein that company submitted its resignation as a member of the Institute. Following a discussion covering this matter, it was unanimously agreed that the request be granted, effective January 1, 1956.

In view of this action and since Mr. W. H. Fehrs was serving the Institute as Vice-President, it became necessary to fill the vacancy therewith affected. Mr. J. A. Bettes, Raybestos-Manhattan, Inc., was nominated by Mr. D. W. Widmayer to fill this vacancy and Mr. G. S. Fabel seconded this nomination. Mr. Bettes was therewith elected to the office of Vice President by a unanimous vote of this Board.

6. President Wakem recognized Mr. G. S. Fabel who asked to be given an opportunity to present a subject for consideration at this meeting. Mr. Fabel advised that he will retire from active service with Southern Asbestos Company and Thermoid Company in the very near future and that Mr. E. S. Hulse will thereafter assume many of the duties he has been performing. It was his


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request therefore that Mr. Hulse be placed on the Board of Governors in his place at this time.

Following a discussion of this matter the Board accepted the request here presented and placed Mr. Hulse on the Board membership in representation of the Southern Asbestos Company. However, in further action by the Board it was unanimously agreed that Mr. Fabel should be appointed as an "Emeritus Member of the Board of Governors" and the hope was expressed that he would retain and maintain his interest in the work of the Institute which he has so ably served since its inception.

7. The final action taken at this meeting concerned the meeting schedule for the Institute for 1956. The following schedule was unanimously adopted.

March 7-8, 1956 -- Philadelphia, Pa.
June 6-7, 1956 --- Thetford Mines, Canada
Sept. 5-6, 1956 -- New York, N. Y.
Dec. 5-6, 1956 --- Philadelphia, Pa.

8. There being no further subjects for consideration at this time, it was moved by Mr. Schoepf, seconded by Mr. Widmayer and unanimously agreed that the meeting be adjourned.

Myril C. Shaw,
Secretary



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