

MINUTES of the Meeting of the Board of Governors held on April 11, 1951, at the Bismarck Hotel, Chicago, Ill.

IN ATTENDANCE:

R. E. Cryor, President
UNION ASBESTOS & RUBBER CO.

AMERICAN ASBESTOS TEXTILE CORP.
A. J. Scanlan

RAYBESTOS-MANHATTAN, INC.
J. A. Bettes

JOHNS-MANVILLE CORP.
S. V. Dillon

SOUTHERN ASBESTOS CO.
G. S. Fabel

KEASBEY & MATTISON CO.
A. E. Whitfield

1. The meeting was called to order by the President. Recognition was extended to Mr. J. A. Bettes and Mr. A. E. Whitfield who were authorized to represent and vote on behalf of their respective companies as established through letters of instruction received from regular board members Mr. G. W. Marshall and Mr. D. W. Widmayer respectively.

2. The first subject to come before the meeting concerned the election of Asten-Hill Manufacturing Company to membership in the Institute. The Asten-Hill Mfg. Co., represented by Mr. John G. Schoepf, was invited to join the Institute through action taken at the General Meeting of the Institute held on December 14, 1951. An acceptance of this invitation was received and on March 29, 1951, the initiation fee of $500.00 was received by the Assistant Treasurer. As a result of these actions it was moved by G. S. Fabel, seconded by A. J. Scanlan and unanimously agreed that "The Asten-Hill Mfg. Co. be accepted as a member in full standing of the Asbestos Textile Institute

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with the membership being dated as of April, 1951 and the necessary assessments for 1951 for the Aston-Hill Mfg. Co., being 3/4 of the total normal assessment for this year."

3. The second subject on the agenda for this meeting concerned proposed revisions of the Constitution and By-Laws.

a) In the Constitution, Article I, second paragraph states "The principal office of the Institute shall be situated at Washington, D. C." It was unanimously agreed that since this provision was not in accordance with fact, recommendation should be made in the General Meeting of the Institute that this section be stricken from the Constitution.

b) In the By-Laws, Section 6, pertaining to Initiation Fees, Dues and Assessments, the wording set forth was not clear and upon recommendation of the President and unanimous agreement of the members of the Institute at the December 14, 1950 General Meeting, the legal counsel was instructed to rewrite this section with a view toward clarifying the understandings there set forth. The revised section as prepared by the legal counsel was reviewed and found to offer the desired clarification. It was recommended that this revision be proposed for acceptance at the General Meeting of the Institute.

4. The next subject presented for consideration concerned the invitation of new members to the Institute. Interest in the work of the Institute has recently been evidenced by Russel Manufacturing Co. and by U. S. Rubber Company. It was moved by A. J. Scanlan, seconded by G. S. Fabel and unanimously agreed that the President should extend to these two companies an invitation to join the Institute.

5. The final subject presented for discussion at this meeting concerned fiber procurement and the activities of the Fiber Procurement Committee. Attentions were directed to a consideration of the part the Institute might play in furthering the efforts of the Federal Authorities in procuring the necessary fibers to produce the essential asbestos textile products now in demand. In the course of the discussion it became apparent that there was need for the ascertainment of figures and statistics related to the probable demands for asbestos textile products which may be made by the government agencies, principally Navy, during the coming year. These figures should serve to give a general indication of the fiber requirements of the industry during this period and might serve as a justifiable basis for increased fiber demands by our industry. Following the establishment of the need for such data, the President delegated the Sales Promotion Committee, through its two representatives here attending, J. A. Bettes and S. V. Dillon, to accumulate this data and to generally analyse the probable fiber requirements of the industry for the year ahead. It was suggested that this work be completed within the two week period following this meeting and upon completion be submitted to the President for submission to the Fiber Procurement Committee for further action.

It was further agreed that after the Fiber Procurement Committee receives this information, arrangements should be made for a meeting of this committee with representatives of the Canadian fiber producers for the purpose of clarifying the overall fiber demand picture as represented by our segment of the industry. Such a meeting would be held in Canada during the

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last week in April or the first week in May and the Institute Committee members will consist of: Mr. G. C. Fabel, Mr. J. G. Schoepf, Mr. A. J. Scanlan, Mr. R. E. Cryor and Mr. G. W. Marshall.

6. There being no further business to come before this session of the Board of Governors, it was moved by J. A. Bettes, seconded by A. J. Scanlan and unanimously agreed that the meeting be adjourned.

Respectively submitted,

Myril C. Shaw,
Secretary

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SECRETARY'S REPORT

During the quarter just closed your Secretary has participated in the following activities in the Interest of Institute affairs.

1) Immediately following the last General Meeting a conference was arranged with Mr. H. I. Ruddock, legal counsel, for consideration of the directive as noted in the Minutes of the December meeting of the Board of Governors, paragraph 4, section 3, in reference to the redrafting of Section 6 of the By-Laws of the Institute. The proposed revision as drafted by Mr. Ruddock is herewith presented for consideration.

At this same conference the final draft of the uniform assessment notice was established and was so used by McLaren, Goode, West & Co., in the assessment notices recently issued to cover the 1951 budget.

2) McLaren, Goode, West and Co., auditors, were advised regarding the actions taken by the Institute in reference to the 1951 budget and were authorized to proceed with the issuance of the necessary assessments to satisfy this action.

3) Assistance was given our President, R. E. Cryor, in the writing of an informative article about the Asbestos Textile Institute which was published in the March issue of Asbestos.

4) During recent months, our office has been deluged with informative articles issued by the National Production Authority under the United States Department of Commerce. Approximately thirty copies of each article were received and we have endeavored to circulate this material throughout the Institute membership. We would like to know whether or not it is the desire of the membership that this service be continued. Some members have advised us to stop

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mailing this material to them and other members have asked that it be continued. We would appreciate some direction in this regard.

5) Immediately following the last meeting the following schools were contacted in regard to the placement of our Visual Aid Displays: Rice Institute, Bradley University, Fashion Institute, Franklin & Marshall, Massachusetts Institute of Technology and Alabama Polytechnic Institute. The first four of these schools accepted our offer and now have the displays on exhibit. The last two schools have not acknowledged our correspondence and it is assumed that they have no interest at this time. The seventh display is presently on exhibit at Rutgers and has been viewed by a large number of people who daily visit the campus either on personal business or as members of industrial or educational groups which are ever meeting at the school.

We will welcome suggestions as to new schools or institutions that may be approached as possible exhibitors.

6) A meeting of the Technical Committee of the Institute was arranged for and attended by the Secretary on March 19th at the Hotel Warwick, Philadelphia. Minutes of this meeting have been submitted to the Chairman, Mr. Weaver, and will be discussed under the Technical Committee Report.

7) The next General Meeting of the Asbestos Textile Institute is scheduled for Thursday, June 14, 1951 at the Warwick Hotel, Philadelphia, Pa.

Respectfully submitted,

Myril C. Shaw,
Secretary

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