Pittsburg Plant
September 20, 1971

TELEPHONE DISCUSSION WITH NICK TARARA RE OSHA ACT AND LTA REPORTING
THIS DATE

Regarding Nick's compliance bulletin #1 we are to disregard informing any former employees of any hazardous conditions they might have been exposed to. Should we get an inquiry from a former employee we should tell him we will look into the matter and our corporate safety office will give him an answer. Current policy is that Cliff Sheckler will handle all inquiries and that no information will be given out regarding conditions that existed prior to 8/23/71 which is the date of the OSHA regulations. However, we must notify current employees regarding exposure to any hazards above the limits established in the recent OSHA legislation.

E. Randolph should check the methods of notification. At this point it seems we should notify the men verbally whether they ask or not, making a record of the notification and explain to the man what it means in terms of personal protective equipment required, and what steps we plan to take to correct the situation.

With regard to the procedure for reporting LTA's with the Division, we are to Dictate wire Gates and Tarara for each LTA occurrence giving a brief description of the nature and probable cause of the accident. As a follow up we are send Tarara a copy of OSHA Form #101, Supplementary Record of Occupational Injuries and Illnesses, together with the Supervisor's Investigation as to cause of the accident and recommend preventative action. The LTA wire will be initiated by the department head and the follow up by the Employee Relations Mgr.

Use notes Make Copy - Send to Nick. Follow up to be done by IR.

A. C. PENNEWELL

cc: E. L. Randolph ✓
F/U @ Staff Meeting 9/24

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