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H. M. Jackson - GHQ

June 6, 1969

As you requested in your telephone conversation as of this morning, the following information is provided.

At the present time, on an annual average basis we employ 1,600 employees and 430 salaried employees at the Waukegan locations.

The Medical Department, based on available records which we have here, was built in the mid-1930's. We have evidence that physical examinations were conducted on hourly employees in 1934 and 1935. The medical facilities themselves and the available floor space is the same today as it was in 1935. There have been some slight alterations, but the basic square footage has remained the same.

At the present time, we conduct between 45 and 50 periodic examinations each week in the Medical Department. We conduct an average of 40 to 45 pre-employment physical examinations each week. In addition, Dr. Davison sees an additional 175 to 200 employees each week for the purposes of treatments, retreatments, consultations, personal illnesses, etc.

Regarding our frequency of examinations for employees, all staff examinations are done on an annual basis, any employee who has a P-3 reading or worse is examined every 12 months. All other routine physical examinations are to be done every 19 to 24 months. At the present time, we are doing routine physical examinations once every 28 months.

The x-ray unit that we have, which is a Westinghouse 200 Milliamp machine, is approximately 25 years old. The table was obtained from Victory Memorial Hospital in 1958, and we have no idea how long it was used by Victory Memorial Hospital prior to coming here.

Attached is a layout drawing of the existing Medical Department.

The employees presently assigned to the Medical Department are as follows:

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T. H. Davison, M.D. - Chief Medical Officer
Fannie E. Fortuna - Supervisory Industrial Nurse
Margaret L. Morgan - Industrial Nurse
Doris L. Lemery - X-ray and lab technician
Lorrayne M. Seppala - Department Clerk A

In addition to the above, we use two Naval doctors on a part-time basis. They are Dr. T. W. Davis and Dr. N. Field. One of the two Naval doctors are in the plant on Tuesday and Thursday afternoons for approximately two hours. Dr. Davison has tried to have them conduct our routine physical examinations where there are no occupational or personal problems involved. We also employ Mrs. Lucille Angelos, R.N., on a temporary basis to fill in for vacation relief and during peak work load periods.

As soon as you have had your meeting with Health Services, Inc. and the tentative date is determined for their visit to review the Waukegan Medical facilities and personnel, I would appreciate knowing this date so that I can assure you that the necessary personnel will be present.

C. L. Hite

cc: M. J. Gray - Waukegan
Dr. T. E. Davison - Waukegan

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