MEMORANDUM

TO: Mr. [illegible] Barber DATE March 4 1953

FROM: J. W. Rannenberg

SUBJECT: Conference re facilities required by Johns-Manville for West Milton installation job.

A conference was held at Groton March 4, 1953 attended by Messrs. Walker, Zeisenis and Spear of Johns-Manville, and Harrington, Boissevain, Cramer and Rannenberg of Electric Boat.

The purpose of the conference was to determine Johns-Manville minimum site facilities requirements, which will be reviewed by Electric Boat, and, upon agreement with Johns-Manville as soon as possible, will be incorporated into the specifications and contract for the job. No final commitments were made on either side.

1. Electric Boat will furnish light, heat and water at the site.

2. Electric Boat will furnish 110 v. and 220 v. 60 cycle power at outlets convenient to J-M work space.

3. Electric Boat will furnish toilet and washroom facilities. J-M requests individual lockers, change room and shower. EB will investigate whether it can furnish.

4. Electric Boat will furnish shop space minimum 20' x 60'.

5. Electric Boat will furnish "permanent" storage space minimum 30' x 40' within 1/2 mile of the work space. It is important that this storage be absolutely weather tight.

6. Electric Boat will furnish in the work space one office desk, two chairs, standard file with lock and telephone.

7. Electric Boat will furnish in the work space six shelves of rough construction approximately 10' long, 18" deep and at least 18" apart, to be located at the outgoing end of the work space.

8. Electric Boat will furnish truck of weatherproof capacity, with driver for moving materials from storage area to work space.

Note: Items to be furnished by Johns-Manville will be furnished by Electric Boat on Miller Contractor at the site at the Commissary Pier

9. Electric Boat will furnish one drafting table 5' x 3', with light, in the work area.

10. Electric Boat will furnish light rough work tables as follows:
a) Two (2) 4' x 8', 3/4" plywood top
b) One (1) 4' x 10', 3/4" plywood top
c) One (1) 2 1/2" x 4' wheeled transport table

11. Electric Boat will furnish at least two hand fire extinguishers in the work area.

12. Electric Boat will furnish a trash deposit location and ultimate disposition of trash.

13. Johns Manville will deliver all materials going into the work to the EB weight clerk, and will identify the materials by pipe number and plan number.

14. Johns Manville will keep the work area assigned to it in clean condition. J-M will handle dust control on tools and in the work area. EB will furnish an air exhaust to ventilate the building. Mr. Zeisenis stated that J-M insulation dust is not toxic and has no inherent explosive characteristic beyond that of ordinary dust.

15. It was pointed out by J-M that certain tools were required because of the special nature of the job, which J-M did not have available. It was generally agreed that rental by J-M to be charged against the contract as a cost by J-M is administratively the simplest procurement. A survey of EB available tools is being investigated today by JM and EB as to possible savings on expensive rentals. The items J-M requires are:

a) Band saw, 16 1/2" depth of cut

b) 12" circle saw, tilting arbor or tilting table

c) 48" hand operated squaring shearing equipment

d) Hand operated rotary shearing tool

e) Hand operated roll, 48" wide

f) Hand operated brake or folder, 48" wide.

cc: Those present
Mr. Scheel
Mr. Macdonald

J. W. Rannenberg