BOARD
MINUTES

ASBESTOS INFORMATION ASSOCIATION / NORTH AMERICA

FRIDAY, DECEMBER 4, 1970

SUMMATION OF PROCEEDINGS

The meeting was opened at 10:00 A.M. by Harold McNabb, Executive Vice President of Certain-teed, and President of the Association. He thanked the Board of Directors for having elected him Chairman at the November 5 formation meeting of the AIA/NA (Mr. McNabb did not attend the formation meeting due to a death in his family), and reiterated the objectives and planned activities of the Association, as contained in the AIA/NA Prospectus.

A. H. Fay of National Gypsum moved that the minutes from the November 5 meeting be accepted. The motion was second by F. J. Solon, Jr., of Johns-Manville and approved by voice vote.

Mr. McNabb made three new appointments to the Administrative Sub-Committee. They were:

1. Public Relations Member --- Larry Woodward, Certain-teed
2. Project Coordinator --- M. M. Swetonic, Johns-Manville
3. Environmental Control Member --- E. M. Fenner, Johns-Manvill

James Moran of Flintkote asked about the purpose and activities of the Administrative Sub-Committee. W. P. Raines of Johns-Manville

explained that the Sub-Committee would handle the day-to-day activities of the Association, within the parameters of action as approved by the Board of Directors. Mr. Solon commented that the Sub-Committee will be effective only if the parameters are flexible enough to permit swift action. Mr. McNabb then read from "Suggested Functioning of the Administrative Sub-Committee", which had been distributed and discussed at the November 5 meeting. S. R. Zimmerman of Raybestos suggested that individual company statements on asbestos-health be limited to local plant or situations peculiar to a particular company. Mr. Solon commented that even in these situations the Administrative Sub-Committee could be of assistance in helping member companies draft statements. It was agreed that the position and background papers on asbestos-health prepared by Johns-Manville and distributed at the November 5 meeting could be used by the member companies in local situations. Mr. McNabb called for a motion to approve the parameters of action of the Administrative Sub-Committee as those outlined in the "Suggested Functioning" statement. Mr. Moran so moved, seconded by S. D. Weaver of Woodward Iron, and approved by voice vote.

Mr. Moran asked about adding new members to the Administrative Sub-Committee. It was generally agreed that additional qualified people could be nominated, providing that the Sub-Committee did not become so large as to inhibit its effectiveness.

Mr. McNabb informed the Board that according to the laws of incorporation under which the AIA/NA will function, it would be necessary for the Board to elect a Vice President. Mr. Moran nominated Mr. Solon for this position. Mr. Zimmerman seconded the motion. Mr. Moran moved that nominations be closed. Mr. Solon was then elected Vice President of the Association by voice vote.

Mr. Fay asked about adding new members to the Association. He said that there are a number of other companies with a vital stake in the asbestos-health problem, and that it would be to the benefit of all concerned for these companies to be allowed to belong to the Association, but not necessarily as members of the Board.

Mr. Fay also commented that increasing the Association membership would have the effect of decreasing each member company's individual dues after the first year of operation.

A. R. Hooker of Flintkote asked if any guidelines has been set for membership. Mr. McNabb replied that none had yet been set because it was felt that it was more important to begin operations first, and worry about adding new members later. Mr. McNabb then appointed Mr. Fay as Chairman of a Membership Committee to draft recommendations by the next meeting for criteria for membership as well as for assessing dues. Mr. Moran and Mr. Zimmerman were appointed to the Committee. Mr. Solon suggested that "manufacturers of finished asbestos products" be used as the criteria for

membership. Mr. Zimmerman asked whether floor tile manufacturers would be asked to join. Mr. Swetonic commented that if demolition becomes a problem, then even floor tile manufacturers might start to have problems in the health area.

It was agreed that the next meeting of the Association would be held in New York at the Johns-Manville offices in February. Mr. Raines will poll the membership for a suitable date. Mr. Solon suggested that the Association hold bi-monthly meetings. This was accepted in principle.

Mr. Raines distributed copies of a Hill & Knowlton recommendation for a press conference to announce the formation of the AIA/NA. Mr. Swetonic discussed the Media Source File which Johns-Manville had originally put together for its own use, but which will now be distributed under the name of the Association. It contains background and position papers, as well as medical papers and speeches of interest to science writers and editors. The source file can be distributed at the planned press conference, as well as being sent to editors.

Mr. Swetonic commented that the source file originally contained a rather extensive paper on Johns-Manville Health Research. It was agreed that a similar paper should be prepared for the Association. Copies of the J-M paper will be sent to all Board Members. They will add to the paper any independent research conducted by their

companies in the health area, will indicate which of the projects mentioned in the paper they participated in, and will return the paper, with the additional materials, to Mr. Swetonic for incorporation.

Mr. Solon commented that the press conference needs a good news peg to attract wide coverage. He suggested that an Association statement on asbestos spraying might do the trick, because New York City may be starting hearings on its new Air Pollution Code around the time of the press conference (early in January).

Earl Parker of the J-M legal department explained the process of incorporating the Association as a non-profit corporation, and distributed copies of the incorporation papers. Each voting member will clear the incorporation papers with his legal department and return them to Mr. Parker with comments by December 21. January 1 was set as the tentative date for incorporating the Association. Mr. Moran asked if the proposed by-laws would place the member companies under a legal obligation to pay dues as determined by the Board of Directors. Mr. Parker said that they would not.

Mr. Solon spoke on the idea of having a medical advisory board to review statements made by the Association. Dr. George Wright has offered the services of the medical advisory board of the Institute of Occupational and Environmental Health, of which he is the chairman,

as an unofficial review board. No fee would be paid for this service, and the IOEH board would comment only when requested. It was agreed that this service would be most beneficial to the AIA/NA. Mr. Solon will convey this to Dr. Wright and ask him to attend the next Board of Directors meeting to discuss with the members how this service will function.

Mr. Raines spoke on communications within the Association. Important developments in the health area --- new codes governing asbestos, important press contacts, etc. --- will be relayed to the members immediately. Other, less urgent information, will be distributed on a monthly basis. Mr. Solon asked the members to consider whether they wish to have their company medical people receive this information.

Mr. Raines reported on the developing situation with regard to asbestos spraying, and distributed copies of a draft statement on the subject for Association consideration. Asbestos spraying is now legally banned in the city of Philadelphia. The proposed new New York City Air Pollution Code calls for the banning of asbestos-containing sprays, and according to legal counsel for the National Insulation Manufacturers Association (NIMA), can be interpreted as banning any use of asbestos, with the exception of brake linings, which results in the emission of asbestos dust into the ambient air. Hearings on this code will be held shortly, probably in the middle of January. NIMA has already filed with the city to be

heard at the hearings. A general discussion of this problem then followed. It was agreed that the Association should also file to present a statement at the hearings. Mr. Raines is to clear the statement with Dr. Wright and then send a copy of it to each board member, who will review it and return it to him as soon as possible with comments.

A discussion was then held as to a possible spokeman for the Association to appear at the hearings. Dr. F. L. Pundsack, Johns-Manville Vice President for Research and Development, was suggested. Other names were also discussed, but no decision made. Mr. Raines said that he has instructed Hill & Knowlton to give him a report on how the hearings will be organized, so that the Association will have more information upon which to base its actions.

The meeting then adjourned for lunch. After lunch, Mr. Swetonic showed a film entitled "Why Asbestos?" produced by the Asbestos Information Committee in Great Britain on the various uses of asbestos. A general discussion of the film followed. It was agreed that a similar film could be of considerabe value to the Association in its activities in North America. Mr. Raines said that he will have J-M look into the various product applications shown in the film to find out if asbestos is used for all of these purposes in the United States as well.

Mr. McNabb recommended that Mr. Raines visit Great Britain to learn more about the manner in which the AIC operates in that country, and also to establish a close working relationship between the two organizations. It was generally agreed that this would be most useful.

There being no further business, the meeting was adjourned at 1:45 P.M.

Respectfully submitted,

W. P. Raines
Secretary

EXPECTED ATTENDEES - ORGANIZATION MEETING

AIA/NA - DECEMBER 4, 1970

CERTAIN-TEED	Harold McNabb	Executive Vice President
FLINTKOTE	James Moran	Executive Vice President
	A. R. Hooker	Assistant to the Executive Vice President
GAF	Frank Campagna	Director of Marketing, Industrial Products
JOHNS-MANVILLE	F. J. Solon, Jr.	Vice President for Advertising and Public Relations
	H. M. Ball	Vice President, Secretary and General Counsel
	Earl Parker	Attorney and Assistant Secretary
	W. P. Raines	Director of Public Relations
	M. M. Swetonic	Coordinator, Special Projects Public Relations
NATIONAL GYPSUM	A. H. Fay	Vice President
PANACON	E. W. Swain	Director of Communications
RAYBESTOS	S. R. Zimmerman	Chairman of the Board
WOODWARD IRON	Davis Weaver	Vice President

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BOARD OF DIRECTORS

AIA/NA

CERTAIN-TEED	*Harold McNabb Executive Vice President
FLINTKOTE	James D. Moran Executive Vice President
GAF	R. Power Fraser Vice President
JOHNS-MANVILLE	F. J. Solon, Jr. Vice President
NATIONAL GYPSUM	A. H. Fay Vice President
PANACON	E. W. Swain Director of Communications
RAYBESTOS-MANHATTAN	S. R. Zimmerman Chairman of the Board
WOODWARD IRON	S. D. ~~Davis~~ Weaver Vice President

* President ~~Chairman~~, AIA/NA

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