ASBESTOS TEXTILE INSTITUTE

MINUTES of the General Meeting held Thursday, June 17, 1948 at The Warwick, Philadelphia, Pa.

IN ATTENDANCE:

JOHNS-MANVILLE CORP.

F. J. Wakem
E. Sullivan
M. Hahn

KEASBEY & MATTISON CO.

W. C. Scott
D. W. Widmayer

PHILADELPHIA ASBESTOS CO.

E. R. Teubner, Jr.
J. W. Weber

RAYBESTOS-MANHATTAN, INC.

G. W. Marshall, Jr.
J. A. Bettes, Jr.
J. M. Weaver

SOUTHERN ASBESTOS CO.

G. S. Fabel

UNION ASBESTOS & RUBBER CO.

C. H. Carlough

RUTGERS UNIVERSITY

Dr. M. C. Shaw

CADWALADER, WICKERSHAM & TAFT

M. I. Ruddock

MANAGER'S OFFICE

H. D. McKinney
W. Hargrave

1. The meeting was called to order by the President and the Manager read the minutes of the last meeting. These minutes were accepted as read, but a question was raised as to which individuals are authorized to represent their companies at General Meetings. After a brief discussion, it was recommended, unanimously, that the President write all member companies, asking for the names of authorized representatives, together with first and second alternates, as a matter of record for the Secretary.

2. The Manager read the Treasurer's Report (copy attached). There being no comment or question thereon, the report was unanimously accepted as read.

3. The Manager read his Quarterly Report (copy attached) and it was unanimously accepted as read.

4. Mr. Weaver presented a report on the activities of the Technical Committee during the past quarter (copy attached) and a discussion was held on its contents. It was generally agreed that it was not advisable to begin a

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program of general education on the merits and limitations of asbestos textiles to the manufacturers and/or ultimate users of asbestos safety clothing, at the present time. However, a motion was made by Mr. Widmayer, seconded by Mr. Fabel and unanimously approved that the Institute adopt the style numbering system as proposed by the Technical Committee.

5. Prior to recessing the meeting for luncheon, the President advised the Manager as to the membership's sincere regret that conditions have necessitated abandoning the office of Manager of the Institute. The Manager was presented with a gold wrist-watch and a testimonial of appreciation for the foundational work he has done over the past three years. A rising vote of thanks was also extended to the Manager. The Manager expressed his thanks to the membership for their kindness in the recognition of his services and extended an invitation to any and all members, to call upon him at any time for such assistance as he might be able to provide.

6. Dr. Shaw read his Progress Report No. 8 (copy attached) on the research activities of the Asbestos Textile Institute Fellowship. A general discussion of some of the highlights of this report followed.

7. In the absence of Mr. Bain, Chairman of the Sales Promotion Committee, the Manager read the minutes of the Sales Promotion Committee Meeting held on June 2nd so that the member companies would be informed as to the progress being made on the assignment of preparing a display on Asbestos Textiles. The committee's chart outlining the scope and character of the display met with general approval and the committee may well proceed with the construction of the "pilot" display, since the estimated cost ($250.00) is well below the authorized figure ($500.00). It was hoped that the "pilot" display would be ready for presentation at the next General Meeting.

8. Regarding the results of the poll of the member companies on the program

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recommended by the Air Hygiene Committee, the Manager informed the membership that the recommended program has not received the necessary approval. Therefore, the Manager was instructed to advise the Chairman of the Air Hygiene Committee accordingly so that Mr. Luttenber may notify the Industrial Hygiene Foundation as regards the Institute's action.

9. As the Institute is to abandon the office of Manager on June 20, 1948, it was moved by Mr. Carlough, seconded by Mr. Fabel and approved unanimously that the following amendments to the By-Laws of the Asbestos Textile Institute be made:-

Resolved that the By-Laws be and the same hereby are amended as follows:-

a. By changing the first sentence of the last paragraph of Section 2 of the By-Laws to read as follows:-

"The Board of Governors shall elect annually a President, a Vice President and a Treasurer from the members of the Institute and a Secretary and Assistant Treasurer who need not be members of the Institute."

b. By eliminating the last sentence of Section 5 of the By-Laws and inserting in lieu thereof a new sentence reading as follows:-

"All of the duties as outlined in this clause may be delegated by the Treasurer to the Assistant Treasurer."

c. By eliminating Section 7 of the By-Laws and inserting in lieu thereof a new Section 7 reading as follows:-

"Secretary. The Secretary shall keep the minutes of the meetings of the Board of Governors and of the members of the Institute and shall perform all the regular duties of a Secretary and such other duties as may be designated from time to time by the Board of Governors. The Secretary shall receive such compensation as may be determined by the Board

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of Governors from time to time."

d. By adding a new Section to the By-Laws reading as follows:-

"Assistant Treasurer. The Assistant Treasurer shall perform the duties of Treasurer in the absence or disability of the Treasurer and shall perform such duties as may be delegated to him by the Treasurer or the Board of Governors. The Assistant Treasurer shall execute a surety bond conditioned for the faithful discharge of his duties and in such penalty and with such surety as shall be approved by the Board of Governors. The cost of such bond shall be paid out of the treasury of the Institute."

9. As discussed in the Board of Governors' Meeting (see par. #5, Minutes of the Board of Governors' Meeting) members were asked for their opinions regarding the renewal of the current Fellowship Agreement between the Asbestos Textile Institute and Rutgers University, which terminates on September 30, 1948. It was pointed out that the Fellowship Fund would contain a balance of about $12,000.00 at the end of this September, which indicates actual expenditures of about $9,000.00 per year for its first two years. After some discussion, the following motion was made by Mr. Wakem and seconded by Mr. Carlough:-

"I move the chair that our current Fellowship Agreement with Rutgers University be renewed for two (2) years and that the cost of the first year's work be paid from Fellowship Funds in hand, and such additional funds as may be required to cover the cost of the second year's operation, be assessed to the membership on the usual basis."

Companies voting in favor of this motion:-

Johns-Manville Corporation

Keasbey & Mattison Company

Raybestos-Manhattan, Inc.

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Union Asbestos & Rubber Company

Companies withholding their vote for further consideration:-

Philadelphia Asbestos Company

Companies not yet polled:-

Asbestos Textile Company, Inc.

The Garlock Packing Company

10. The following resolution was read and presented to the Manager by Mr. Carlough and unanimously approved:-

"Resolved that the Asbestos Textile Institute expresses its deep appreciation of the skilled, conscientious, excellent and whole hearted services which Harris D. McKinney has rendered to this Institute as its Manager since its organization and it expresses its sincere regret that circumstances have made it necessary for the Institute to function hereafter without the services of a Manager."

11. It was unanimously agreed that the next meeting be held on Thursday, September 30, 1948 in Charlotte, N. C. The President appointed Mr. Carlough and Mr. Fabel to act as a committee in making the necessary arrangements for this meeting.

12. There being no further business before the group, it was unanimously agreed that the meeting be adjourned.

HARRIS D. McKINNEY
Manager

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