5211.

OFFICE MEMORANDUM

(Use body margin)

Date April 15, 1954

To Mr. C. E. H. Tintle

Re Aisles and Exits

The State Department of Labor inspector was through Department 38 yesterday. We are being reported for several violations of blocking exits.

The aisle to fire escape exit on 3rd floor near H. Groendyk's office is one.

On the 2nd floor one of the aisles to the exit to this same fire escape was completely blocked by piles of belts.

On the 2nd floor piles of belts in a couple of locations blocked aisle to the outside fire escape in Willett St. at Van Houten Avenue.

On the 2nd floor aisle to exit to covered fire escape, on yard side by coal silo was, was way too narrow.

Aisles to all stair and fire escapes and doors to these exits MUST be kept clear at all times. The aisle must be the width of the exit door, as a minimum.

Will you please impress on your Foremen that it is their responsibility to arrange their work flow so that all aisles and exits are kept clear of obstructions at all times, and they must see that they are kept clear.

Aisle lines are a help in maintaining clear aisles.

The inspector also objected to the amount of rubber cement which was in the department on the 3rd floor, in the area at the office end of the building lathes.

One day's supply of cement and solvent is all that is permitted in manufacturing buildings.

Will you please have your Supervisor make sure that large quantities of cements and solvents do not pile up in the building.

T. H. Boyd

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c.c. Messrs. H. Groendyk
J. Freeland
W. E. Perkins

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T. H. Boyd to C. E. H. Tintle on Blocked Aisles and Exits at the Passaic Plant (1954)
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