INTERNAL CORRESPONDENCE

Attachment #1

...ALS AND PLASTICS

...RIVER ROAD, BOUND BROOK, NEW JERSEY 08...

PLAINTIFF'S EXHIBIT
UC-1782

...) Mr. P. B. Hanrahan
... Mr. A. E. Montagna
...don Mr. J. V. Murray
Mr. B. M. Sheridan
Mr. A. G. Voress
Mr. J. W. Whittlesey
Mr. R. L. Yelton

cc: Mr. W. Egan
Mr. R. E. Graebert
Dr. D. L. Heywood
Mr. M. R. Keane
Mr. G. R. Kraft
Mr. G. R. Pilcher
Mr. S. H. Rose, Jr.
Mr. R. G. Stanley
Mr. J. F. Sullivan

Date: June 13, 1978

Originating Dept.

Answering letter date

Subject: Distribution Contractor Communications Regarding Safety and Health Effects of Chemicals and Plastics Products

The Ad Hoc Committee on Distribution Contractor Communications Regarding Safety and Health Effects of Chemicals and Plastics Products met in Somerville June 12. Those attending were:

D. E. Gould - Distribution Manager, SHARE
M. R. Keane - Transportation Manager, Eastern Region
G. R. Pilcher - Facilities Manager, Eastern Region
R. G. Stanley - Manager, Truck Transportation (CDD)

Summary

Chemicals and Plastics safety and health relationships to three groups of contractors were determined in line with control capabilities. Chemicals and Plastics has most direct control over owned/leased facilities design and people employed by Chemicals and Plastics, with less control over contractor employees who operate these facilities. Contractors have most control over their people and facilities and less control over Chemicals and Plastics facilities design. The roles and communication needs are depicted in Attachment I.

Guidelines for communications to contractors and necessary review or audit to assure effectiveness are provided in Attachment II. These are specified for the three groups of contractors.

Recommendations

The need for safety and health communications to Distribution contractors has been defined as seen by the Ad Hoc Committee. Now it is necessary to have further input as to management commitment, resources available, and legal obligation prior to preparation of detailed guidelines, procedures, and other tools for implementation.

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[redacted] example of the questions that have been generated by the committee is, "Should periodic audits of public carriers be conducted in the field or will an annual review meeting with carrier marketing personnel suffice?".

1. A meeting of the committee members with the sponsoring group is recommended to provide further direction and coordination with SHARE overall policy toward contractors.

2. Development of a resource for safety and health information on all Chemicals and Plastics products, intermediates, and raw materials is also recommended for use by Distribution in support of communications to contractors handling this complete range of materials.

D. E. Gould

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