Attachment A

INTERNAL CORRESPONDENCE

RECEIVED
MAY 22 1984
D. A. GOSSELIN

UNION CARBIDE CORPORATION SILICONES PLANT
SILICONES AND ORGANIC INTERMEDIATES P.O. BOX 1830, SISTERSVILLE, WV 26175

PLAINTIFF'S EXHIBIT
UC-2317

To (Name) Mr. D. A. Gosselin
Division Union Carbide Corporation
Location Post Office Box 8361
Area Building 3005
South Charleston, West Virginia 25303

Date May 21, 1984

Department, Extn. Purchasing

Area

Copy to

Subject Cleaning of Insulators Clothing

Dear Don:

Confirming our recent phone conversation regarding the cleaning of insulators clothing at Vogue-Swift Cleaners in Marietta, Ohio, the following is a brief outline of the procedure used:

(1) Purchase order issued describing clothing as contaminated. Copy attached.

(2) Clothing is put into special heavy black polyethylene bags imprinted with statement as follows:

- CAUTION -	(2-3/8" Letters)
CONTAINS ASBESTOS FIBERS	(1-5/8" Letters)
AVOID CREATING DUST	(1-5/8" Letters)
BREATHING ASBESTOS DUST MAY	(1-5/8" Letters)
CAUSE SERIOUS BODILY HARM	(1-5/8" Letters)

(3) We have talked to Mr. Mahlon Fauss, the Owner of Vogue-Swift Cleaners, by phone, and advised him how we are labeling the bags. Mr. Fauss agreed to inform his employees. Nothing has been sent to Vogue-Swift in writing regarding how to handle clothing.

(4) Each time we send a bag of clothing a Special Shipping Order is prepared. Our truck delivers bag to cleaner and our truck picks up cleaned clothing. Estimate clothing is sent out for cleaning 2 to 3 days weekly.

Please advise if we are meeting all OSHA requirements and any further obligations we might have to the vendor rendering this service.

Thanks for your help.

Very truly yours,

J. R. Buzzard
Purchasing Agent

J. R. Buzzard:lk

Attachments

UCC 003112

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