PLAINTIFF'S EXHIBIT
UC-2330

September 24, 1984

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FROM: D. H. Ott

SUBJECT: Winterization Planning and Maintenance Work

Just as a follow-up to our discussions last week:

1. Work scope/job lists are fairly well defined. Phase IV area is more straightforward than the Bldg. 103 area.

2. Priority of work should be done in a way to give us an equipment system one at a time. The following basic guideline should be used.

Phase IV		Bldg. 103	
1st	SS/EB's	1st	SS/EB's
2nd	Utility Supplies	2nd	Utility Supplies
3rd	#7 Rx, IX	3rd	#3 Polymer
4th	Isop Recovery	4th	#1 Flex and #5 IX
5th	#8 Rx, IX	5th	#2 Polymer
6th	#9 Rx, IX	6th	#3 Flex and #1 IX
		7th	#2 Flex and #2 IX
		8th	Butyl Chloride

3. Insulation work appears to be a critical. Job vs. manpower must be addressed by Maintenance management.

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4. I am looking for a weekly update of progress against total planned work. This needs to be quantified well enough to be able to judge if resources will meet need.

5. Be sure that SO's are written to be able to collect up the costs associated with winterization.

6. I want to approve overtime associated with winterization preventative work.

Dave

D. H. Ott

DHO/cgb

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