PLAINTIFF'S EXHIBIT

UC-3167

UNION CARBIDE

INTERNAL CORRESPONDENCE

UNION CARBIDE CORPORATION 39 OLD RIDGEBURY ROAD, DANB[illegible] 06817-0001

To (Name) Mr. T. P. Raby
Division POD - SHARE
Location Area South Charleston, WV

Date November 21, 1986

Originating Dept Insurance Department

Area B-4155

Copy to

RECEIVED
DEC 1 1986
T. P. RABY

Subject CONTINENTAL INSURANCE COMPANY INSPECTIONS

Dear Mr. Raby:

In response to your questions regarding Continental Insurance Company inspections, please be advised that the present arrangement with Continental is not like the previous program with NATLSCO. Continental has replaced the workers compensation coverage previously provided by Kemper in 42 states, with an insured program whereby they are responsible for workers compensation claims in these states.

Since Continental has accepted this risk, they will be conducting inspections at all Union Carbide facilities at least once a year and more at locations which they feel have a higher rate of claims activity.

Unlike NATLSCO, Continental cannot reasonably be limited from any part of our plants unless there is good reason for doing so, such as the possibility of revealing trade secrets.

As regards what information you should provide Continental, we would advise that information be provided which you feel is reasonable; however, if your facilities are not sure whether or not to comply or have difficulty with the request, please have them contact us. Further, it is our understanding that certain inspectors have requested products liability claim information, if this occurs they should be referred to their home office. It is also possible that the inspection being conducted may be a combined property damage (fire) and personal safety inspection since Continental is also providing part of our fire insurance coverage.

As respects your question regarding a 1987 inspection schedule, we have requested Continental to advise us as soon as practical of their plans for 1987.

We hope this answers your questions and that you will not hesitate to contact us if you require anything further.

Very truly yours,

E.D.DeLoughy:pc

Insurance Department

UCC 000281

D. Job Sequence

1. a. Examine job for asbestos content. Consider sampling and analysis for content if time permits. If there is uncertainty regarding the presence of asbestos, the material shall be treated as if it is asbestos.

   b. Notify the designated competent person.

   c. Notify the plant Environmental Protection Department to ensure enough lead time for governmental notification. See the attached Environmental Asbestos Removal Notification Requirements in Appendix I & II for specifics.

   d. Notify the owner of the equipment and/or piping to be stripped and the Safety/Health Department for monitoring.

   e. Obtain necessary permits/permission (HWP and/or MC/LO).

   f. Place proper barricades and warning signs.

   g. Don proper protective equipment (clothing and respiratory protection - high efficiency filters).

   h. Prepare the work area (see D.2.).

   i. Strip insulation (see D.3.).

   j. Remove asbestos to appropriate containers for disposal.

   k. Clean up the work area (see D.4.).

   l. Remove coveralls and place in labeled bags for disposal.

   m. Remove barricades and signs.

   n. Clear permits and notify owner of job completion.

   o. Complete checklist and distribute.

   p. Check with Plant EPD Department to ensure waste disposal site has been established.

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C. Responsibilities

1. Craftsperson - It is the responsibility of any person working around asbestos to know the health hazards involved and take all necessary precautions to protect themselves, others, and the environment. Each craftsperson shall:

   a. Attend/understand the asbestos training
   b. Wear protective equipment
   c. Follow this procedure
   d. Challenge improper methods and actions by others
   e. Review the MSDS for asbestos

2. First Line Supervisor - It is the responsibility of the job supervisor to:

   a. Provide training for all subordinates in the health hazards and proper safeguards of asbestos removal and disposal as outlined in this procedure.

   b. Assure compliance with this procedure for all jobs under his/her supervision.

   c. Notify the Safety/Health Department of each job to provide monitoring opportunity, extension 2434. Initial IH monitoring must be performed on jobs where negative pressure respirators are used.

   d. Notify the plant Environmental Protection Department as required (see D.I.C.).

   e. File a completed checklist upon job completion and distribute as indicated on the checklist.

3. Area Superintendent - It is the responsibility of the Area Superintendent of the geographic area in which the job occurs to audit all asbestos stripping jobs consisting of 160 or more square feet or 260 or more linear feet of insulation. The Area Superintendent(s) with responsibility for insulators shall audit asbestos stripping jobs as required to assure compliance with this procedure.

4. Competent Person - It is the responsibility of the competent person to identify existing asbestos and to take prompt corrective actions to eliminate or reduce the hazards of asbestos. The duties of the competent person includes the establishment of negative - pressure enclosures, ensuring its integrity, and controlling entry to and exit from the enclosure, supervising any employee exposure monitoring required by the standard, ensuring that all employees working within such an enclosure wear the appropriate personal protective equipment, are trained in the use of appropriate methods of exposure control, and use the hygiene and decontamination procedures specified in the standard; and ensuring that engineering controls in use are in proper operating condition and are functioning properly.

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D. Job Sequence - continued

2. Preparing the Work Area

a. Where feasible, the employer shall establish negative pressure enclosures before commencing removal, demolition, and renovation operations (large scale jobs). Consideration shall also be given to enclosing small jobs (less than 5 feet).

b. The work area is to be roped off with yellow barricade tape during the course of any work involving asbestos and all movable objects shall be removed from the work area to prevent unnecessary contaminations, e.g. desks, rugs, and chairs. Warning signs are to be posted at each barricaded area to warn any employee desiring to enter the area so he/she can take the necessary precautions. Warning signs are to state:

DANGER - ASBESTOS:
CANCER AND LUNG DISEASE HAZARD
- AUTHORIZED PERSONNEL ONLY;
RESPIRATORS AND PROTECTIVE CLOTHING
ARE REQUIRED IN THIS AREA.

The barricade tape and warning signs are to remain in place until the job is complete.

c. Access to regulated areas shall be limited to authorized persons. Approval must be obtained from the Plant Industrial Hygienist prior to entry.

d. The work area shall be covered with plastic sheeting to contain the asbestos. Over grating, this will prevent the asbestos from filtering through into other work areas and exposing other employees to the hazards of asbestos. On slagged areas, this will prevent mixing of asbestos with the slag, allowing easier cleanup and will not leave asbestos residues on the ground.

e. Necessary precautions will be taken to ensure that asbestos does not enter sewers or trenches or any waterway.

f. When working outdoors or in open structures, consideration shall be given to erecting windbreaks to minimize airborne concentrations of asbestos.

3. Stripping Insulation (Large Scale)

a. When asbestos insulation is found on any piping, vessel or equipment which is to be removed, dismantled or changed, the insulation shall be removed before any other work begins.

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D. Job Sequence - continued

3. Stripping Insulation (Large Scale)

b. A negative pressure enclosure must be constructed for all large scale jobs if feasible. The feasibility of enclosure shall be determined by the competent person, Industrial Hygienist and/or the Maintenance Department Representative.

c. Constructing the enclosure when all objects have been removed from the work area or covered with plastic, all penetrations must be sealed with 6-mil plastic and tape to prevent airborne asbestos from escaping into outside areas. Penetrations that require sealing are typically around electrical conduits, telephone wires, water supply and drain pipes.

d. Establish a single entrance for access and egress to the work area. Seal all other entrances with 6-mil plastic and tape.

e. All exposed surfaces such as support columns, ledges, and other surfaces should also be covered with plastic sheeting prior to the construction of the walls.

f. Next a thin layer of spray adhesive should be sprayed along the walls surrounding the enclosed work area and a layer of polyethylene plastic sheeting should be attached to the adhesive and taped. The entire inside surface of all wall areas are covered in this manner.

g. Finally, the sheeting covering the walls is extended across the floor area until it meets in the center of the area, where it is taped to form a single layer.

h. A final layer of plastic sheeting is then laid across the plastic covered floor and up to the walls about two (2) feet. This layer provides a second layer of plastic sheeting over the floor which can then be removed and disposed of easily.

j. After construction of the enclosure, a ventilation system must be installed within the enclosure which is equipped with HEPA filters. A sufficient amount of air should be exhausted to create a pressure of 0.02 inches of water.

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D. Job Sequence - continued

3. Stripping Insulation (Large Scale)

k. Prior to the initiation of any asbestos removal work, the Industrial Hygienist must be contacted for the arrangement of personal monitoring for asbestos.

NOTE: No asbestos tasks are to be performed without wearing proper respirator protection and industrial hygiene monitoring.

l. Contiguous if feasible to the negative pressure enclosure, hygiene facilities which are to be used to decontaminate asbestos-exposed workers, equipment, and clothing before the employees leave the work area must be made available.

m. The hygiene facilities shall consist of a clean change room, a shower, and an equipment room. The clean change is an area in which employees can remove their street clothing and don their respirators and disposable protective clothing.

n. The shower should be contiguous with both the clean and dirty change rooms and must be used by all workers leaving the work area.

Note: All employees must shower and change clothes prior to leaving the worksite.

o. The equipment room (dirty room) should be lined with 6-mil plastic in the same way as was done in the work area. The shower room and the clean change room do not have to be lined with plastic material.

p. After the structure has been checked and approved by the competent person or the plant Industrial Hygienist, the removal project can be initiated.

Stripping Insulation - Small Scale

a. Remove from the work area all objects that are non-essential and are movable to protect them from asbestos contamination.

b. Objects that cannot be removed from the work area must be covered completely with 6-mil thick polyethylene plastic sheeting before the task begins. Contaminated objects must be cleaned with a High Efficiency Particulate Air (HEPA) filtered vacuum or be wet wiped before they are removed from the work area or completely encased in the plastic.

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D. Job Sequence - continued

3. Stripping Insulation (Small Scale) - continued

c. Wet the asbestos containing material that is to be removed. Wetting agents must be continually used throughout the work period to ensure that any dry asbestos-containing material exposed in the course of the work is wet and remains wet until final disposal.

d. Install the glove bag so that it completely covers the pipe or other structure where asbestos work is being done. Glove bags are installed by cutting the sides of the glove bag to fit the size of the pipe where the asbestos is to be removed.

e. Attach the glove bag to the pipe by folding the open edges together and secure them with tape. All opening in the glove bag must be sealed with duct tape or equivalent. The bottom seam must also be sealed with duct tape to prevent leakage.

f. The employees who are performing the removal must wear HEPA equipped respirators and be monitored.

g. The removed asbestos material from the pipe or other surface that has fallen into the enclosed bag must be thoroughly wetted with a wetting agent (applied with an airless sprayer through a pre-cut port or applied through a small cut in the bag).

h. After removal of the layer of asbestos containing material, the pipe or surface must be thoroughly cleaned with a wire brush and wet wiped with a wetting agent until no traces of the asbestos containing material can be seen.

i. Any asbestos containing insulation edges that are exposed must be encapsulated to ensure no release of fibers upon removal of the glove bag.

j. Upon completion of the small scale job, a vacuum hose from a HEPA filtered vacuum must be inserted into the glove bag through the port to remove any asbestos-containing air in the bag. When the air has been removed from the bag, the bag should be squeezed tightly, twisted, and sealed with tape, to keep the asbestos material safely in the bottom of the bag. The HEPA vacuum can then be removed from the bag and the glove bag itself can be removed from the work area to be disposed of properly.

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D. Job Sequence - continued

3. Stripping Insulation (Small Scale) - continued

k. The appended diagram (Figure G-1) illustrates the proper usage of the glove bag.

4. General Practices

a. No asbestos removal work is to be initiated without wearing proper respirator protection and industrial hygiene monitoring.

b. When partial removal of asbestos is required, for whatever reason, exposed ends or edges of any insulation left in place shall be sealed.

c. Insofar as practical, insulation containing asbestos shall be thoroughly wetted before removal to prevent the presence of airborne fibers. Plastic sheeting shall be placed under the area being stripped and the removed insulation shall be mist-sprayed with water. Where possible, strip the insulation and carefully place into labeled plastic bags. Fiberpacs can be used to support the bags until they are sealed.

VACUUM HEPA filter

d. Wetting of asbestos insulation shall be done in such a manner as not to wash the fibers into the ground, trenches, sewers, or waterways.

e. Insulation must not be dropped to the ground. It should be carefully lowered to avoid loss of asbestos to the environment.

5. Cleanup

a. All asbestos insulation will be bagged in the area in which it is removed. Careful handling to avoid creating dust and airborne fibers is imperative.

b. Insofar as practicable, removed insulation shall be wetted and placed directly into labeled plastic bags. Otherwise, place plastic sheeting beneath the job site, mist spray the removed insulation with water and then place in plastic bags. When wet methods of removal/cleanup are impractical, e.g., when temperatures are below freezing, vacuuming may serve as an effective alternate cleanup method.

NOTE: HEPA equipped vacuums must be used.

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D. Job Sequence - continued

5. Cleanup - continued

c. All external surfaces shall be maintained free of accumulation of asbestos fibers. Special attention should be given to cleaning scaffolds used in stripping work.

d. If asbestos insulation adheres to removed jacketing material and cannot be completely removed, the jacketing material shall also be placed in labeled bags for disposal.

e. Sealed bags of asbestos-containing material shall be placed in specially-marked plastic tubs or dumpsters at the job site. If plastic tubs are used, they are to be taken to the specially-marked dumpsters and emptied as they are filled. All bagged material shall be removed from the job site and placed in dumpsters each day.

6. Protective Clothing

hair covering
foot covering ?

a. Protective work clothing consisting of gloves and disposable coveralls will be used on all jobs involving the handling or removal of asbestos-containing material.

b. Protective clothing shall be removed prior to exiting the barricaded work area.

c. Work clothing used by insulators will be stored in separate lockers away from their street clothing.

d. Employees exposed to asbestos during their work shift must shower before leaving the plant. The showers shall be contiguous both to the work area where asbestos removal is being conducted and the clean change rooms unless the location is not feasible.

e. When contiguous shower facilities are infeasible, employees must clean worksuits with HEPA equipped vacuum before proceeding to remote shower or employees remove contaminated worksuits and don clean worksuits before going to remote shower.

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D. Job Sequence - continued

7. Respiratory Protection

a. Employees engaged in the handling or removal of asbestos-containing material will wear NIOSH approved respiratory protection. Powered air purifying (HEPA) respirators must be used to reduce exposure below permissible limits when the ceiling or eight-hour time-weighted average airborne concentration of asbestos fibers is reasonably expected to exceed no more than ten times the Permissible Exposure Limit (PEL). Power air purifying respirators or their equivalent must be worn in all regulated areas. Where heavy dust concentrations are present, workers shall use a pressure demand supplied-air respirator with air supplied from breathing air cylinders or approved breathing air compressor.

Approved respirators are shown in Table I.

NOTE: Wearers of HEPA filters must have respirator fit test and medical certification.

8. Disposal Bags

All asbestos-containing material, including contaminated gloves, disposable coveralls, and respirator cartridges shall be placed and sealed in impermeable plastic bags properly labeled as below:

DANGER

CONTAINS ASBESTOS FIBERS

AVOID CREATING DUST

CANCER AND LUNG DISEASE HAZARD

Disposal bags shall be made available in all asbestos work and change areas where contaminated clothing is removed.

9. Disposal by Trucking

a. The insulator supervisor shall notify the Trucking Department to have asbestos dumpsters emptied. Dumpsters must be securely covered and free of water or they will not be admitted to the permitted landfill.

b. Non-RCRA hazardous waste manifests will be prepared and retained by the Trucking Department and approved by the Environmental Protection Department. Before exiting the plant with waste asbestos material, truck drivers must have in their possession a properly prepared manifest as prescribed by the Plant 514 Waste Disposal Procedure.

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E. Training

1. All maintenance field personnel shall receive training covering this procedure annually and the training documented in the TRAINS program (514-3022). Training shall be provided prior to or at initial assignment.

2. The training will include information about:

   a. The health effects associated with asbestos exposure.

   b. The relationship between asbestos exposure and smoking in producing lung cancer.

   c. The nature of operations which could result in asbestos exposure and the necessary protective steps to minimize exposure.

   d. The purpose, proper use, fitting instructions and limitations of the respirators used to protect against asbestos exposure.

   e. The importance of preventing releases of asbestos to the environment and the potential consequences of failing to do so.

   f. Methods of recognizing asbestos.

   g. The purpose, proper use, fitting instructions, and limitations of respirators.

   h. The appropriate work practices for performing the asbestos job.

   i. Medical surveillance program requirements.

   j. A review of the asbestos standard.

   k. Notification requirements.

3. Available training aids to be used as resources:

   a. Videotape on health aspects - plant doctor and/or training department.

   b. Lesson plans in the Mandatory Safety/Health Training manuals.

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F. Audit

It shall be the responsibility of each Area Superintendent involved in asbestos material removal to schedule an annual audit of this procedure. A suggested audit form is attached.

G. Contractor Requirements

Contractors who perform large scale asbestos removal projects shall comply with all requirements of 1926.58 (Asbestos Construction Standard - 1986), and South Charleston Plant Safety and Health Procedures. The contractor will be responsible for informing and training his employees on the potential hazards of asbestos as specified in the construction standard. The plant Industrial Hygienist shall review and approve the contractor's procedures for asbestos removal operations prior to initiation of large scale projects and must be informed of any asbestos removal task prior to their arrival in the plant.

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MAINTENANCE AUDIT FOR ASBESTOS REMOVAL/DISPOSAL

AREA _____ ZONE _____ BLDG _____ UNIT _____ DATE _____

JOB DESCRIPTION _____

_____

ESTIMATED LINEAL FEET REMOVED _____ JOB SUPERVISOR _____

NAMES OF PEOPLE INVOLVED IN ACTUAL JOBS _____

_____

	YES	NO	N/A
Safety/Health Department notified	____	____	____
Plant EP Department notified	____	____	____
Barrier tape used	____	____	____
Warning signs used	____	____	____
Protective clothing used	____	____	____
Respirators used	____	____	____
Drop cloth used	____	____	____
Wet down area	____	____	____
Proper disposal - (bags to landfill)	____	____	____
Proper clean-up (area housekeeping)	____	____	____
Barricades down (after clean-up only)	____	____	____
Competent person notified	____	____	____
Proper Environmental Notifications made (APCC, EPA, DNR, & Health Department)	____	____	____

COMMENTS _____

_____

_____

_____

UCC 000275

Audit performed by: _____

TABLE I

RESPIRATORY PROTECTION FOR ASBESTOS, TREMOLITE, ANTHOPHYLLITE, AND ACTINOLITE FIBERS

Airborne Concentration of Subject Materials or Combination of These Materials	Required Respirator
1. Not in excess of 2 f/cc (10 X PEL)	1. Half-mask air-purifying respirator equipped with high-efficiency filters.
2. Not in excess of 10 f/cc (50 X PEL)	1. Full facepiece air purifying respirator high-efficiency filters.
3. Not in excess of 20 f/cc (100 X PEL)	1. Any powered air-purifying respirator equipped with high efficiency filters. 2. Any supplied-air respirator operated in continuous flow mode.
4. Not in excess of 200 f/cc (1000 X PEL)	1. Full facepiece supplied air respirator operated in pressure demand mode.
5. Greater than 200 f/cc (greater than 1000 X PEL) or unknown concentration)	1. Full facepiece supplied air respirator operated in pressure demand mode equipped with an auxiliary positive pressure self-contained breathing apparatus.

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APPENDIX I

Environmental Asbestos Removal Notification Requirements

All completed Asbestos Removal Notification forms are to be approved and signed by the Environmental Protection Coordinator, J. L. Worstell. In order to meet all the above notification requirements, EPD must receive the completed Asbestos Removal Notification form at least 5 working days prior to the WVAPCC's required delivery date for notification of the demolition/ renovation project. There will be NO EXCEPTIONS to this policy, excluding demolitions conducted under order of State or local government agencies because of the danger of imminent collapse.

The WVAPCC has developed an Asbestos Removal Notification form (copy attached) that is to be used for all asbestos demolition/renovation projects within the State of West Virginia. The WVAPCC has specified that notices of asbestos demolition/renovation shall be delivered to WVAPCC as follows:

1) At least 10 days before demolition begins, if such demolition involves friable asbestos materials in the amounts of at least 260 linear feet on pipes or at least 160 square feet on other facility components,

2) At least 20 days before demolition begins, if such demolition involves friable asbestos materials in the amounts of less than 260 linear feet on pipes and less than 160 square feet on other facility components,

3) At least 1 day before demolition begins, if such demolition is being conducted under order of a State of local government agency because of the danger of imminent collapse,

4) At least 1 day before renovation begins, if such renovation involves friable asbestos materials in the amounts of at least 260 linear feet on pipes or at least 160 square feet on other facility components, and

5) At least 1 day before renovation begins, if such renovation involves friable asbestos materials in the amounts - such that the predicted additive amounts over a period of time (not to exceed one year) - are at least 260 linear feet on pipes or at least 160 square feet on other facility components.

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APPENDIX II

WEST VIRGINIA
AIR POLLUTION CONTROL COMMISSION
1558 Washington Street, East
CHARLESTON, WEST VIRGINIA 25311
TELEPHONE: 348-2275 OR 348-3286

ASBESTOS REMOVAL NOTIFICATION

RENOVATION_____ DEMOLITION_____ DATE_____

NAME OWNER/OPERATOR_____

ADDRESS/PHONE_____

_____PHONE # (_____)_____

NAME CONTRACTOR_____

ADDRESS/PHONE_____

_____PHONE # (_____)_____

LOCATION OF FACILITY/ADDRESS_____

_____

SCHEDULED STARTING AND COMPLETION DATES OF DEMOLITION OR RENOVATION:
STARTING_____ COMPLETION_____

IS FACILITY BEING DEMOLISHED UNDER AN ORDER OF A STATE OR LOCAL GOVERNMENT AGENCY? ( ) NO ( ) YES

IF YES, WHAT AGENCY - INCLUDE NAME, TITLE AND AUTHORITY:_____

_____

APPROXIMATE AMOUNT OF FRIABLE ASBESTOS CONTAINING MATERIAL(ACM):
_____ft^2 used to cover or coat any duct, boiler, tank, furnece, structural member, etc.
_____linear ft on pipes
Estimation techniques of amounts of ACM at demolitions for quantities less than 260 linear ft and/or 160 ft^2_____

_____

DESCRIPTION OF FACILITY: Age_____ Size_____
Prior Use_____

LOCATION OF ACM IN FACILITY AND METHODS OF PLANNED DEMOLITION OR RENOVATION:_____

_____

_____

_____

UCC 000278

PROCEDURES TO BE USED TO COMPLY WITH SUBPART M - NATIONAL EMISSION STANDARD FOR ASBESTOS (40 CFR): _____

_____

LAB TESTING BY: _____

ADDRESS/PHONE _____

NAME/LOCATION OF WASTE DISPOSAL SITE: _____

_____

_____

SITE APPROVED BY DNR: ( ) NO ( ) YES Permit # _____

COMMENTS: _____

_____

SIGNATURE: _____ TITLE: _____

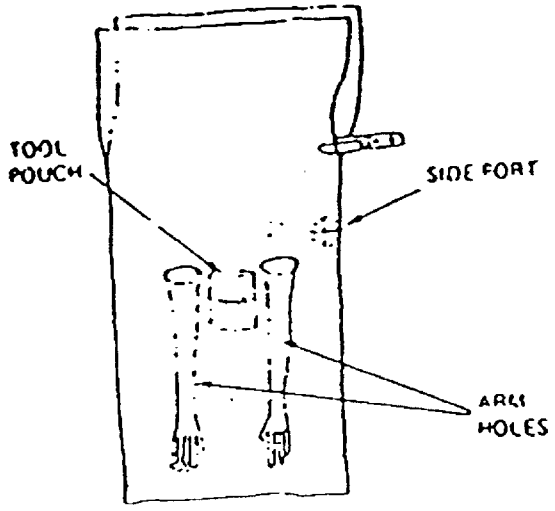
In addition to the West Virginia Air Pollution Control Commission, a copy of this notice must be sent to the following agencies:

U. S. Environmental Protection Agency
Region III (3AM22)
841 Chestnut building
Philadelpha, Pennsylvania 19107
Attn: Asbestos/NESHAP Coordinator

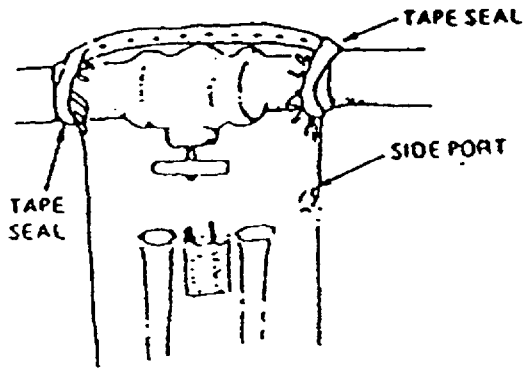
Solid Waste Office
Division of Water Resources
WV Department of Natural Resources
1260 Greenbrier Street
Charleston, West Virginia 25311
Attn: Asbestos Coordinator

Asbestos Control
WV Health Department
4877 Brenda Lane
Charleston, West Virginia 25312
Attn: Asbestos Coordinator

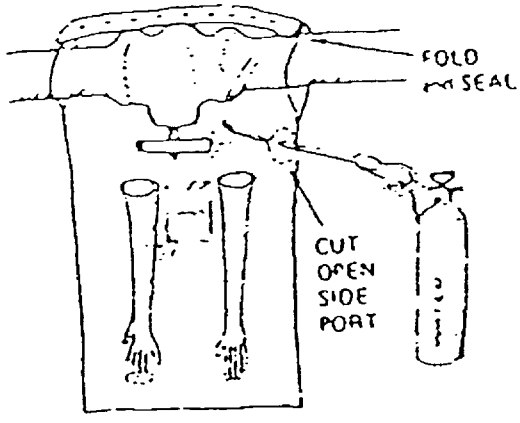
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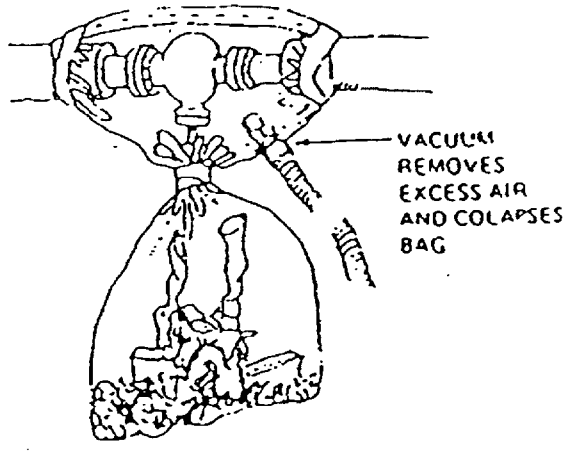
(A)



(B)



(C)



(D)

Figure G–1. Diagrams Showing Proper Use of Glove Bags in Small-Scale, Short-Duration Maintenance and Renovation Operations.

UCC 000280