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PLAINTIFF'S EXHIBIT
UC-4820

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F. V. MC MILLEN

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UCC RECORDS CENTER

(heading index for "Inventory Report")

RTM DATE — The date of the Records Transfer Memorandum that describes the records shipped to Morrisville.

LOCATION RW/ST/LOC — The physical location of the inventory item within the Records Center.

CONTENTS DESCRIPTION — General description of the storage record. First three characters represent the carton number.

RECORD DATE — Latest date of the record group and the date upon which the retention time is based.

RETEN SEC/ITEM — Refers to the section and item number in the Records Retention and Protection Manual.

LOCATION RW/ST/LOC	CONTENTS DESCRIPTION	RECORD DATE	RETEN SEC/ITEM	IC	RETEN MO YR	DESTROY DATE	HOLD ORD #	OVERRIDE DATE	VITAL RCD #

IC — The classification within the Information Classification & Protection Program.
- (G) = general
- (B) = business confidential

RETEN MO YR — Refers to the retention period in months and years.

DESTROY DATE — The date that the records are normally scheduled for destruction.

HOLD ORD # — Indicates a number assigned to designate a Hold Order that indefinitely suspends the destruction of these records.

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OVERRIDE DATE — The date that supercedes the normal retention policy, if applicable.

VITAL RCD # — The Vital Record Number if applicable.