UNION CARBIDE CORPORATION
Solvents & Coatings Materials Division — Texas City, Texas

To: J. D. Summers

Date: October 13, 1989

cc: H. J. Augustus
R. C. Belluomini
K. W. Klyng
B. G. Moughty
N. R. Pittillio
G. E. Tompkins

Subject: Contractor Safety Information

This is my understanding of the status of the Contractor Safety Information Team. When the team last met, we had developed a list of issues pertaining to:

1) Safety information that Contractors receive as part of the contract
2) Safety Training
3) Equipment Supplier
4) The applicability of all Plant Procedures to Contractors

The notes from the last meeting were left for you to send out.

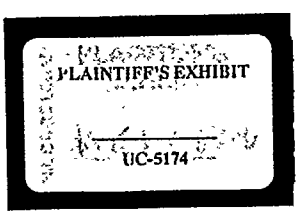
It was the team's charter to provide better information to be attached to the contract.

As the person who requested the help to improve the quality of information given to the contractor, along with the contract, you represent the team sponsor - Materials Management. You also served on the team as a member.

Contract Services provided team representatives to lend their expertise on the existing process. They have helped to clarify the plant contractor training when they arrive for the job.

The Safety Department has provided technical support to the team's efforts. We researched the higher level requirements and reported what is being done at other Carbide locations. We revised and submitted the Seadrift Contractor's Safety Manual to meet the Texas City Plant's requirements. Also, issues were raised as a result of our research that point the direction for further improvement in the area of contractor safety and the contract.

There has been no feedback on the document that was submitted, nor has there been any further communication regarding the issues. Since we have not gotten any feedback, we must assume that you are satisfied with the document already submitted and require no further help in resolving the other outstanding issues.



We believe that the document submitted for team review would fulfill the team charter. We recognize that other outstanding issues will need to be dealt with under a different charter. We recommend that this be pursued. We will provide whatever support is necessary. No further action is currently planned unless you request it.

Sincerely,

K. N. Dawidowicz

Charlie/ccw
F. C. Phinney

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