Johns-Manville

Internal Correspondence

To: Kip Johnson

Date: May 8, 1975

From: W. B. Reitze

Copies: P. Kotin, MD

PRODUCED
JM - 83

Subject: INFORMATION FURNISHED FOR EMPLOYEE EDUCATION

The following four items are attached as you requested:

1. A booklet entitled, "What You Should Know About Asbestos and Health," published in January of 1975.

2. A booklet entitled, "What Every Employee Should Know About Asbestos," published in 1973.

3. A pamphlet entitled, "Recommended Safety Practices for Handling Asbestos Fiber," published in November of 1973.

4. A five-part presentation published yearly beginning April 21, 1970.

To the best of my knowledge, this is the only printed matter that has been distributed to our locations. Items one, two and three were distributed to all employees at all locations using asbestos fiber or handling products containing asbestos fiber.

No. 4 was issued by C. L. Sheckler with instructions to the plant management that they were to use these outlines for presentations to all employees.

In addition to these published items, I, myself, have made presentations in many of our pipe plants. These were talks and slide shows for the employees, followed by a sometimes lengthy question and answer period.

I hope this information is helpful.

W. B. Reitze

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